

Elihu Burritt Library – Annual Report 2021-2022

During this past year, the library faced many challenges as most Covid-related protocols continued, including the mandatory wearing of masks and prohibitions against food and drink in the library building. The library opened for more hours, slowly starting to return to normal during the 2021-22 academic year. This return to a pre-pandemic “normal” meant once again offering a full suite of on-ground library services to CCSU’s students, faculty, and staff and continuing to provide increasingly popular virtual services and online resources.

Library staff continued to support students’ information needs both via the chat service and through in-person help. The library continues to evolve towards a more digital-based collection. This trend accelerated at the height of the pandemic and continues post-Covid. The library continues to acquire resources to support the entire campus community. During this fiscal year we acquired a Diversity, Equity and Inclusion eBook collection that includes over 475 eBooks on topics such as race, class and gender, disability studies. Latinx voices, Black History, LGBTQIA studies, poverty studies and woman’s history. The library also continued the process of migrating our digitized archival collections to the Connecticut Digital Archives. At the end of the fiscal year, talks with Gale Cengage Learning resumed regarding the digitization of the GLBTQ Archives. Some collections from the GLBTQ Archives will be digitized and become part of the Gale Archives of Sexuality & Gender database.

During this fiscal year, there were many retirements and because of lower enrollment, the library budget was much less than in past fiscal years. The library worked with vendors and looked closely at its purchases to balance the budget as it attempted to do more with less. During the pandemic many vendors provided flat pricing, some of which will continue going forward. Staffing was a challenge due to retirements and positions not being filled. Shifts in duties allowed the library to accommodate these changes at some level, but this remains a challenge. Reference statistics demonstrated the need for continued staffing to provide high-touch services. A new full-time Administrative Assistant started on August 16th, 2021. At the end of the fiscal year, searches were started for an Acquisitions/Reference Librarian and a Night Circulation Supervisor.

As things slowly returned to normal, students, faculty and staff were happy that the library was open for regular hours once again, with librarians providing vital on-ground and virtual services.

Annual Report: Acquisitions & E-Resources

Here is a summary of E-resource usage for fiscal year 2022. Typically, the department collects statistics based on searches for databases and full text item request for journals as well as streaming requests and eBook requests. Statistics collected at the end of the fiscal year are included below (*note* some info is not available for May/June until later in the year, although it is a negligible amount, but the following may need some modifications*):

Resource Type	Type of Data	FY2022 Usage
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Databases	Searches	605,547
E-Journals	Full text requests	314,948
E-Books	Title requests	15,008
Streaming Media	Number of streams	7,509

Most Popular Databases


The most popular databases used were:

Database Name	# of Searches
PsycINFO	52,864
Academic Search Premier	51,420
Jstor	38,408
Ancestry	28,822
Business Source Premier	18,168

Most Used E-Journal Collections

The most used journal collections were:

Journal Collection	# of Article Requests
Jstor	52,864
Proquest	41,951
ScienceDirect	37,684
Sage	24,127
Springer	12,258

All usage data including by individual journal title can be found on the Library's shared drive in its  [Usage Statistics](#) folder. The folder includes data going back to 2011.

Annual Report: Reference & Instruction

Progress in 2021-2022 (Annual goals from 2021)

The Reference and Instruction librarians met most of the goals they had set for the department for the 2021-2022 academic year, often despite the shortage of staffing for the reference desk and issues resulting from the extended pandemic. Following are the list of goals that the department had set for the 2021-2022 academic year:

- *First Year Experience*

This goal aligned to the CCSU Strategic Plan goals #1 and #2, specifically as it regards supporting first generation college students and their families. This goal also will be carried forward to the 2022-2023 academic year.

The First Year Experience course was rolled out in fall 2021 as a mini pilot with seven courses participating as FYE sections. The program was so successful that the full FYE course pilot will occur in the fall of 2022 with over 40 sections of the First Year Experience course.

Each of the reference and instructional librarians were paired with one or more FYE sections, in which we taught at least one class session of information literacy. Only one of the seven sections opted out of having an embedded librarian. The content of the information literacy instruction was determined by the teaching faculty members in collaboration with their librarian. Teaching faculty and first year students were given access to a library research guide that was constructed by the instructional librarians specifically for use in the FYE-C program. The content of the guide included short video tutorials, links to library resources at CCSU and self-paced quizzes among other research-focused assignments and activities.

Assessment of the library support segment of the course included students reporting that they had successfully applied habits and skills attained in their library instruction sessions to research projects assigned within their FYE courses. The FYE-C report to the Faculty Senate also noted "that advisors, librarians, and the Writing Center were widely cited in the post survey" by FYE-C students.

Results from the General Education assessment project in which FYE-C student artifacts were scored for information literacy have not yet been reported to instructional librarians or teaching faculty. Once we have that data, we will be able to revise assignments to assist students in attaining successful research habits.

- *Assist in the Creation of a Student Advisory Panel*

This library goal aligned to the CCSU Strategic Plan goals #1 and #2.

This panel of students would advise reference and instructional librarians in creating and assessing library services to support student success through a broad information literacy instruction program.

This goal was not met due to shortage of time and resources as the department was focused on the public health issues in the fall semester when the students returned to the physical campus environment. However, the department would like to put forth this goal for the 2022-2023 academic year.

- *Continue Curriculum Lab Expansion of Resources and Services*

This library goal aligns to the CCSU Strategic Plan goal #3.

This goal included the maintenance of the current education curriculum collection (e.g., through weeding outdated materials and adding new resources) as well as adding new instructional videos and tutorials to the Curriculum Lab LibGuide. We were able to meet this goal only partially due to limitations placed on library spaces and events during the first semester back to campus in fall 2021. The department added 224 titles to the Curriculum Lab this year, with 107 of those titles added to the Diversity Collection within the lab; however, we were unable to weed the current collection of outdated VHS tapes and older professional development books.

This is another goal that needs to continue into the 2022-2023 academic year so that students in the Education programs have a current collection with which to conduct research.

- *Continue Creating and Refreshing the LibGuides*

This library goal aligns to the CCSU Strategic Plan goal #1 and #2.

By continuing to improve accessibility to academic and research resources through universal instruction design and branding of CCSU LibGuides, reference and instruction librarians are better able to provide 24/7 access to library resources for our students.

Due to the limitations of the software used to create the LibGuides and erroneous guide maintenance processes, full understanding of usage trends is not optimal. However, the number of views for 2021-2022 has increased by 58% over the past three years. The two most impactful changes to this mode of reference and instructional resources are the two newest instructional librarians, one of whom is now our instructional design librarian, and (of course) the dramatic increase of online learning required during the pandemic. The following guides created by Reference and Instruction librarians that elicited the most views over the past year are as follows:

1. Citing your Sources: Updated May 2022
2. Scholarly Journals, Trade Journals and Popular Magazines: What are the Differences?: Updated May 2022
3. Education Research Guide: Updated June 2022
4. Nurse Anesthesia Practice Research Guide: Updated May 2022
5. Tests and Measurements (Psychology, Education, etc) Research Guide: Updated May 2022

Since maintenance of these library research guides is critical to student success, this project will become an annual project that will operate in the background of all reference and instruction processes and projects.

I. Recurring Goals Aligning to CCSU Institutional Strategic Goals

These goals primarily align with the following CCSU Strategic Plan Goals:

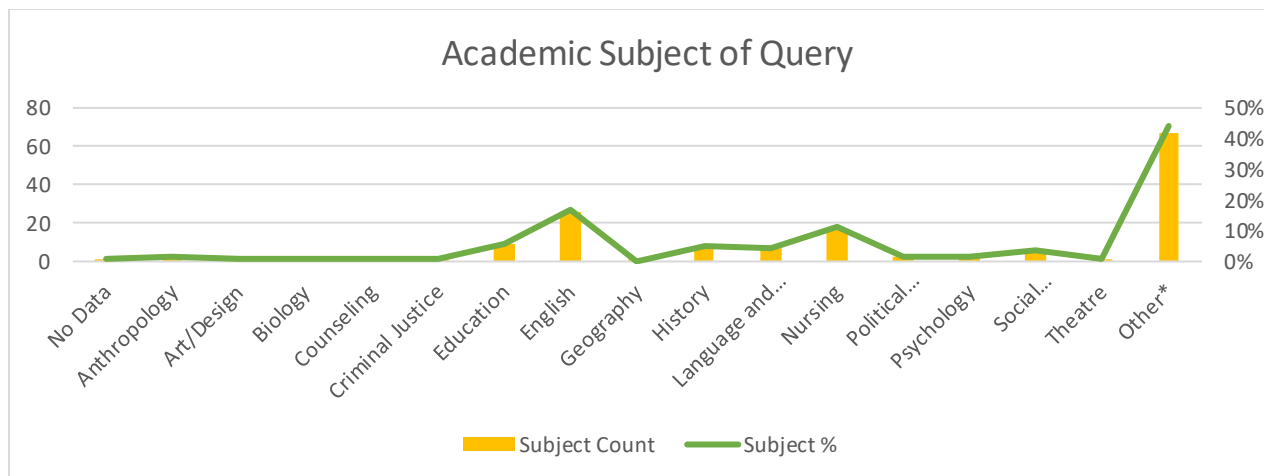
1. Enhancing academic excellence and preparing graduates to thrive in a changing economy
2. Increasing access to higher education and ensuring student success

A. *Expansion of reference services*

The Book a Librarian reference consultation program continued to expand to students across all academic programs in both undergraduate and graduate programs, increasing the number of consultations by over 40%.

While 85% of the students taking advantage of this online consultation service were undergraduates, 68% of the graduate students availing themselves of the service were in the doctoral program for nurse anesthesia practice. Please see the chart below for specific subjects covered in the Book a Librarian program for 2021/2022.

<u>Year</u>	<u>Reference Appointments</u>	<u>Book a Librarian</u>
<u>2021-2022</u>	<u>N/A</u>	<u>152</u>
2020-2021	6	88
2019-2020	22	23
2018-2019	2	N/A
2017-2018	6	N/A



The academic subjects covered in the chat and Book a Librarian services tends to vary from semester to semester, depending on the classes in which the reference and instruction librarians are teaching workshops and the degree to which we are embedded in any given course section.

B. Expand Outreach and Marketing of Reference and Instruction Services

Outreach and marketing efforts for reference and instruction services were met with tempered enthusiasm due, in part, to Zoom fatigue and a general lack of technological equipment, services and literacy on behalf of the students. A brief student survey, conducted at the end of the spring 2021 semester, alluded to specific gaps in student knowledge of library services and resources that this department will be targeting in the 2021-2022 academic year. By marketing and/or branding library resources and services more clearly, students will be better informed of when they are accessing the library and not merely the Internet or World Wide Web through Google or Google Scholar. This objective aligns with the CCSU Strategic Plan goal number one and two since students can only work more effectively both in higher education and in their chosen vocations when they learn how to think critically about the information they find and how they intend to use it:

Enhancing academic excellence and preparing graduates to thrive in a changing economy; and

Increasing access to higher education and ensuring student success.

C. Expand and Evolve the Information Literacy Assessment Program

The Information literacy assessment program continued this year in a promising direction. In January 108 student artifacts were scored against the AAC&U Value Rubric for Information Literacy by two instruction librarians and two teaching faculty members from CCSU. Although we have not received the data from this assessment event, the librarians who teach LSC-150 have met several times to revise our methods of assessing student

learning outcomes for the one-credit course. We are also discussing how best to assess student learning outcomes from the single-session information literacy workshops that we teach during the semester.

There are two major obstructions to the process of assessing the single-session workshops (a.k.a., one-shots). The first issue is that the library instructors are only guest lecturers – at best – so we do not have consistent access to student artifacts unless the faculty are willing to work with us. The second issue is establishing a control group of students who do not participate in a one-shot within their courses. This second issue is exacerbated by the fact that the AAC&U has not yet launched their nationwide scoring of artifacts against its information literacy value rubric. Since CCSU continues to participate actively with AAC&U's assessment program, we will have the opportunity to work with them once they do address information literacy.

Now that CCSU has established the scoring of student artifacts as a university process, the reference and instruction department will be able to recommence the embedded librarian program and include the FYE and the WRT105/110 courses as both subject areas have assignments aligned to the information literacy rubric that can aid in assessing student learning outcomes.

D. Collaborating with the Writing Center

Three of the reference librarians met virtually with writing tutors in November to present the services and instructional assistance that the library, specifically the reference and instruction department, provides to students. This goal included a series of workshops to train student workers on how to advise peers on research projects.

A. DEI Initiative for Library/Reference & Instruction Department, to include a literature review, best practices, and outreach plans.

While this goal does align with the first two CCSU Strategic Plan goals, it also accomplishes a third and critical goal of fostering “an inclusive and safe campus culture that values and encourages individuals to participate in a free and respectful exchange of ideas.” The added value to achieving this goal was that the department worked with other reference and instruction departments throughout the CSCU consortium. This is a recurring goal that is already in the preparatory phases for the 2022-2023 academic year.

II. Responses to Challenges

The 2021-2022 academic year was another period of unprecedented circumstances that presented more challenges.

The Reference and Instruction department, as one of the two student-facing departments in the library faced the issues of policing students' usage of masks and consumption of food and drink on the second floor of the library alongside assisting students, faculty and staff with reference and instruction services. As a response to this issue, the university administration converted 2nd floor library classroom into a lounge where the students were able to eat and drink while studying. We remained as flexible as possible under the circumstances and relied on the Office of Student Affairs to respond to students breaching the Covid protocols.

The department has also mastered the use of all online meeting platforms such as Teams, Webex and Zoom for online teaching, presentation, and conferences. This was no mean feat, as the faculty also struggled to master the platforms while hosting many of the classes in which we presented information literacy/research process lesson plans.

Loss of library personnel due to Covid, planned retirements, budget cuts and personal life choices impacted this department throughout the academic year; but this created only occasional gaps in reference desk coverage and ability to provide instruction.

III. 2022-2023 Reference and Instruction Department Goals

The Reference and Instruction librarians have established a set of goals for the upcoming academic year that, while seemingly ambitious, closely reflect the University's Strategic Plan goals.

A. Fully engage in the rollout of the First-Year Experience Course initiative

In terms of collaboration with faculty; delivery of library instruction; creation of asynchronous teaching materials such as videos, learning aids, and workshops; and assessment of our impact on student learning outcomes.

B. Assist in the Creation of a student advisory panel

This panel of students would advise reference and instructional librarians in creating and assessing library services in order to support student success through a broad information literacy instruction program. This library goal aligns to the CCSU Strategic Plan goals #1 and #2.

C. Update/refresh LSC-150 content, learning outcomes objectives

Identify unit topic areas and corresponding learning objectives for LSC150 to ensure consistency in content across sections. Investigate pairing and aligning a section of LSC150 with a two-credit course such as WRT110/105 students. Investigate the possibility of designing an LSC-350 course tailored to upperclassmen who have been increasingly registering for LSC-150.

D. Continued outreach to various academic departments and centers across campus

This goal will include marketing the reference and instructional library services and resources, such as Book a Librarian and Ask a Librarian, with the intent to inform the academic community and to identify potential areas for collaboration.

E. Teach 10 embedded classes

Collaborate with the Writing 105/110 program to rebuild the model of embedding instructional librarians into the composition classes. The goal of rebuilding our flourishing pre-pandemic program will take longer than one summer or semester to achieve, but this goal will be more fruitful since the general education assessment program is now more solidly established.

F. Right size Reference print collection

As students return to campus from the virtual learning environment, teaching faculty are already beginning to search for resources to guide them toward more formal research processes. The reference section of print materials is outdated and has been replaced with online reference sources, so much of it can be eliminated to make room for more tables and study spaces on the second floor.

IV. Challenges

The department's challenges continue to exist as mostly staffing and budgetary issues. We would like to extend the Book a Librarian services beyond 5:00 so that we can serve our commuter/working undergraduate students and/or graduate students who might need help but must work during the hours that the full-time librarians work. Our time is also limited by load credit activity and the number of full-time staff available to work on more creative approaches to reference and instruction initiatives.

The budget cuts to the scholarly resources are another continuing challenge that requires time spent finding alternatives to the scholarly databases instead of teaching students how to find, evaluate and use those scholarly sources.

The current team of reference and instruction librarians is still fresh and full of creative resolutions to our current students' educational issues. The additions of a university assistant, a collaborative acquisitions librarian, who will devote some time to covering the reference desk, and an adjunct librarian will allow the current reference and instructional librarians the necessary time to focus on the goals outlined in this report.

V. Needs

A. Staff Support

This need is specifically the replacement of adjunct librarians or university assistants to cover the reference desk/chat lines after the full-time librarians leave the library. These adjunct librarians have played a major role in the success of the department in the past by creating video tutorials, assisting in the maintenance of LibGuides and teaching the introductory library instruction workshops.

B. Opportunities to Collaborate with Faculty and Other Academic Support Departments

This is one of the more abstract needs that reflects the difficult siloed environment of the CCSU campus. Included in this need is the understanding by teaching faculty that academic librarians are pivotal to student success on any college or university campus and that our responsibilities are multi-faceted, but that they are not transferrable across the department (i.e., a reference/instruction librarian cannot easily replace an acquisitions librarian or vice versa).

C. Professional Development Opportunities

While this need has been fulfilled in years prior to the pandemic, the threat of losing professional development opportunities due to lack of time would greatly damage both the department morale and the abilities of the department to provide new and innovative teaching and reference practices to our students' benefits.

Annual Report: Special Collections & Archives

Personnel Changes & Departmental Contributions to the Institution

There was an important change in personnel in the department this year. Renata Vickrey continued to perform her duties in Special Collections and assumed a role of the Department Head after Ewa Wolynska, the Department Head for 32 years, retired on June 1, 2022. Her position was not replaced.

Following a major scholarship donation (\$500,000) to CCSU Engineering students of Polish descent, President Toro asked Ms. Vickrey to commit to work (25% of her time) with the Institutional Advancement to promote and fundraise for the University with a special emphasize on establishing collaboration with Polish universities and educational foundations in academic exchange and additional funding.

Ms. Vickrey started in January 2022 and established a collaboration with the Kosciuszko Foundation in NYC. She organized a meeting with President Toro and members of her team with the President of the Kosciuszko Foundation to discuss areas of possible cooperation. The Foundation's president also met with Dr. Carl Antonucci, Director of Library Services, to discuss an archivist exchange to help process archival collections from CPAA. She also established contacts with the director of the National Archives in Poland and discussed future collaboration.

Ms. Vickrey co-organized with the Institutional Advancement a visit to CCSU by Honorable Lech Walesa, former President of Poland, and Nobel Peace Prize winner. The special guest met with the Governor Ned Lamont and Lt. Governor Susan Bysiewicz and local politicians and representatives of Polonia in the NEAM and visited the Kosciuszko Squadron exhibit. He also met with CCSU students, faculty, and staff.

Gretchen Gallagher, Library Technician, continues to share her work between Access Services and Special Collections. She worked on several projects for the department, prepared preliminary inventory of two GLBTQ collections and reinstated links between our digital objects in CTDA and their bibliographic records in OCLC. Both tasks were tedious and time-consuming and required attention to details.

Archival Research Projects & Activities

In October 2021 Iwona Flis, a doctoral candidate from the University of Gdansk arrived to conduct her research on the history of Polish Institute of Arts and Sciences in America, and other Polish American topics. She spent about half of her 6 months stay supported by Kosciuszko Foundation grant in New Britain. We assisted her in her research. She conducted major preservation work on Ewa Gierat personal papers, one of our extensive collections.

During the Spring 2022, Gayan Irizyry, student in the CCSU Public History Program, had an internship in the department learning about archives and archival work. Majority of his time was spent on a special project digitizing a scrapbook from the University Archives related to a trip taken by Connecticut teachers to the Caribbean islands in 1938 and creating an online timeline.

Working with Gyan required our extensive assistance and teaching the importance of research of primary and secondary resources, accessing databases and other archival repositories.

Janelle Gaudet, graduate student in the Library Science program at SCSU, had 3 weeks internship in the department. She assisted with scanning and redacting of archival materials from a GLBTQ collections.

Ewa Wolynska worked on processing of one major archival collection of Mr. Alexander Koproski. Mr. Koproski has been donating successive installments of his ever-growing holdings of archival materials related to his many involvements in Polish American organizations on the local and national scenes since 1987. Every year he donated a few boxes that included both archival materials and published materials. These donations included also duplicate copies and trivia (many newspaper clippings, flyers, etc.). The collection was previously processed by Renata Vickrey, but the

additions made this finding aid inaccurate, so all eighty boxes needed to be reprocessed. Duplicates and trivia were removed, and materials were sorted by organizations and projects. Right now, the collection consists of 42 boxes that must be described in a revised finding aid.

Ms. Wolynska participated in an induction ceremony, presenting about and accepting an award for the late GLBTQ activist Jerimarie Liesegang who was inducted into the Connecticut Women's Hall of Fame. Ms. Liesegang's oral history interviews and other materials are preserved in the library's Archives & Special Collections.

Ms. Wolynska also cataloged 114 books and periodicals for the Polish, GLBTQ and Rare Books collections before her retirement.

Additions & Donations to the Collections

Books and Periodicals:

- Polish Heritage: Thaddeus Gromada, Krystyna Esteves, Anna Jaroszynska Kirchman, Joanna Wojdon, Ann Gurnack.
- Twenty-one (21) books were purchased with funds from a special grant from the Polish Consulate in NYC.

Special Collections:

- Bequest donation of 5 boxes of books related to John F. Kennedy.
- Accepted material related to the History of New Britain, 6 books, a map of New Britain and a scrapbook.
- Accepted donation of The Dial to the University archives from several donors.
- Accepted donation of six books authored by T. Garth Connelly, CCSU alumnus.

CPAA (Connecticut Polish American Archives):

- Richard Kosinski – Solidarity International, Polish American Congress, Connecticut Division (12 boxes)
- American Center of Polish Culture (ACPC) – organizational records from 2000 – to present (28 boxes) and will be added to their existing collection. The organization donated \$1,000 towards acid free materials for the collection.
- Mary Ann O' Neill – polka records
- The Polish Arts Club of Chicago – 1 archival ft. of records that will be added to existing collection.

GLBTQ Archives:

- Don Millet – addition to the Hartford Gay and Lesbian Health Collective collection
- Don Church – missing early Connecticut LGDBTQ periodicals (Metroline, Newsweekly, Closet Light)
- Leslie Gabel-Brett - archival material from National Coalition Against Domestic Violence
- Saran Cronin – manuscript of Children book authored by late Shawn Lang, prominent LGBTQ advocate from Hartford
- Ruth Howell – recordings (vinyl records) of 1960s- and 1970s-women musical bands and soloist
- True Colors – The organization was closing office in Hartford and the entire archives were donated to CCSU. Donation includes printed and visual materials and VHS tapes and photos.

- Richard Nelson, a local activist for gay rights donated his papers (3 archival ft.), which include printed and visual material and is an important addition to the other GLBTQ archival collections.
- Hartford Gay & Lesbian Health Collective - 5 archival feet of records and two dozen of large posters. This material will be added to previously donated material from this organization.

Special Presentations for Classes:

- ART 414 Leanne Zalewski
- DES 419 Jeanne Criscola (twice)
- HIST 403 William Mann
- HIST 302 Leah Glaser
- HIST301 Juan Coronado (with Brian Matzke)
- ANT374 Evelyn Newman Phillips

Research Assistance:

During the 2021-2022 academic year the Special Collections department provided research assistance to CCSU students, faculty, and outside scholars. Some assistance required in-depth, time-consuming research in archival collections and scanning and sending materials to patrons.

- The history of the donation Sol LeWitt Pyramid#8 sculpture for students from WRT 110
- Irving Gomez (graduate student) – archival materials re: compensated emancipation promoted by Elihu Burritt
- Jacob Menten (student) – biographical materials on Samuel May
- Olivia A. Scott (student) – biographical materials on Robert C. Vance
- Rene Karas (Facilities Management) – archival materials on Marcus White
- Leann Zalewski (Art Dept) – identifying “Little Egypt” exotic dancer from 19th century painting
- CCSU Women’s Center – archival materials re: Sarah Weddington visit at CCSU
- Annette Viglione – list of books in Ukrainian language in Elihu Burritt Library
- Orel Beilinson (Yale Univ. doctoral candidate) – topics in East European immigration to the US
- Adam Walaszek (Jagiellonian Univ.) – recreation and entertainment in 1930 Chicago immigrant communities
- David Shieh – Polish translation of American national anthem
- Glenn Samson – locating an article from 1930 Polish American newspaper for genealogical research
- Eve Galanis (alumni) - early Connecticut LGBTQ history
- Jake Houge (Ohio) – archival materials on early gay community in Cincinnati, OH
- Andrzej Krzysztofowicz and Wojciech Maciak (Poland) – scans of rare Polish American pamphlets
- Nina Karsov (London) – articles in 1940s Polish American press

- Peter Kilduff – transfer of microfilmed archival German military records into digital format
- Irena Grudzinska Gross (Princeton Univ.) – materials for her biography of Alexander Weissberg-Cybulski
- Laura Supp (New Jersey) – supplying translation of Polish caption for historic photographs
- Tanner Mroz – archival materials re: Polish National Alliance activities in New Haven
- Dan Bosse (Minnesota)- archival materials on early New Britain industrialist Andrew Jackson Sloper
- Os Keyes, PhD Candidate, University of Washington, Adjunct Professor, Seattle University – research and scanning of extensive material from Canon-Clinton Jones collection. Some materials had to be redacted.
- Thomas Chance – requested copies of University's football stats from 1950-1999.
- John Pinkney, Dummerston, VT – requested a high-quality copy of a cover and TP of MRS. SMITH OF LONGMAINS by Rhoda Broughton, it was needed for a bibliography of ghost stories and supernatural fiction that was issued in the various 19th century American subscription series.
- Ted Welsh, East Lyme Historical Society – research on Celeste E. Bush who studied at the Connecticut Normal School during the 1870s
- Walter Kolosky, CCSU Alumnus, - research in the Recorder and the Dial about The Mahavishnu Orchestra, which performed at CCSU in 1972 for publication on music history.
- Kelly Ann Kolodny, Ph.D., Professor of Education, Framingham State University, MA – Research and scanning of photographs of New Britain Normal school and its beginning.
- Robert Bober, CCSU Alumnus – research alumni association records for information on Dr Dorothy L. Shapleigh.
- Emily Perron, UA, School of Business – research university archives and the Dial on history of establishment of the School of Business.
- Jessica Hernandez, MSW, Coordinator for Community Engagement – photos from the University Archives for New Britain's 150th Anniversary banner.
- Prof. James Pula, Perdue Univ. – Research Slavic Review for article on Witold Gombrowicz.
- R. Stewart – Research alumni association records for information on George Clifford, who was a student in 1915-16 in Normal School.
- Dr. Susan Cardillo, Assistant Professor of Communications, Univ. of Hartford – assist with research and access and scanning of materials from several GLBTQ archival collections.
- Dr. Cassandra Broadus-Garcia, Art, - research and provide materials from Special Collections and archives for an exhibit on textiles, curated by students.
- Denise Chancey, CCSU Office of University Counsel – research and provide information from the University archives related to the Office for Student Disability Services
- Andrew Nickerson, - research and scan materials from GLBTQ archives related to justice/legislative representative William Wollenberg, 1996-1997.
- Barbara M. Trynor – scanning and making a DVD copy of her grandfather testimony about The Polish Holocaust Survivor.
- Pat Goetz – assist with research and scanning of materials from Polish American periodical related to Teresa Brzoskiewicz, a famous Polish sculptor.

- Richard S. West from Periodyssey – assisted with scanning and sending an issue of the magazine Quality, September 1901, Judge publishing Co. NY.
- Dave Warner – assisting with research and scanning pages of New England magazine with articles by Samuel Comstock
- Lukasz Kaminski, Prof. of History, University of Wroclaw – research and scanning of materials from Ewa Slusarek Collection related to Kornel Morawiecki, a Solidarity member.
- Rexhaj, Kastriot (Student) – to research and scan material related to Davidson Hall.
- Mark C. Jones, PhD, geographer, independent scholar, Concord, New Hampshire – research and scanning of archival records related to establishment of Geography major and subsequently Geography Dpt.
- Fiona Kilby, Student, London, UK – providing scans and copies of audio file of her grandfather Ludwik Kozlowski, who was interviewed for the Polish Survivors of the Holocaust project.
- Jeremy Thompson, Boston University Institutional Development – research and scan photographs of former CCSU professor to be used in BU Publication.
- Elzbieta Nowosielska, Polish Academy of Science – scan of Polish American publication: Mechanik. Oficjalny Organ Stowarzyszenia Mechaników Polskich w Ameryce. Toledo, Ohio v. 2: 1919.
- Paul Kostiuk, CCSU alumnus – provide materials from the university archives related to radio station from 1970's.
- Lizette Pelletier, State Archivist – provide scanned material related to Ebenezer Bassett from university archives for a project in publication Connecticut explored.
- Mark Slitt, Connecticut Gay and Lesbian Film Festival coordinator – research GLBTQ archives for material related to the history of the festival and prepare display in Trinity College.
- Richard Nelson – assist with scanning of several publications and providing access to materials needed for his history project related to GLBTQ timeline.

Exhibitions

- Tenochtitlan, 500 Anniversary of Spanish conquest of Mexico
- Caribbean authors in Elihu Burritt Library (in cooperation with LALCC)
- Textiles (ART 490 class project)

Outreach & Community Engagement:

Ms. Vickrey continued working with the Polish Studies Program director and chairman of the Advisory Board and with the New England Air Museum (NEAM) on a permanent exhibit about the Kosciuszko Squadron, whose pilots excelled in bravery and heroism during the Battle of Britain in 1940. The exhibit was open on November 11, 2021. The event was widely publicized in American and Polish state media, and was attended by the University President, faculty, staff, and students. In attendance were Lt. Governor Susan Bysiewicz, local politicians, representatives from the Polish Embassy in Washington DC and from Polish Consulate General, and members of many organizations and individuals.

The exhibit was a great success. Ms. Vickrey translated materials for the interactive kiosk about airplanes and pilots' biographies. She translated materials related to promotion and press releases. She was involved in fundraising efforts with the Institutional Advancement and with the NEAM staff. She is a member of the Kosciuszko Squadron Organizing Committee.

To promote further the exhibit Ms. Vickrey applied and received grant funds from the Polish Consulate in NYC in the amount of \$3,000 for history contest among NBHS students. Ms. Vickrey worked with the museum and teachers from New Britain High School and had a presentation about KS and helped to organize a visit of these students to the NEAM. Part of the grant funds were used to purchase books for the Polish Heritage Collection.

- William J. Mann – was interviewed by a documentary filmmaker from NYC regarding his published books, some material from w. Mann archival collections were retrieved for the interview
- Provided information on Library Services during Accepted Student Days and participated in the Graduate Open House.
- Participated in a mural unveiling of Rev. Lucjan Krolikowski, chaplain in WWII orphanage for Polish children in Kenya, Africa. CPAA received archival records related to Rev. Krolikowski.
- Working with the Library Director and with the Institutional Advancement on fundraising for the Library Textbook Fund and the Digital Humanities Lab during the National Library Week, April 4-10, 2022.
- Promote the Friends of the Library fund during the Devil Double Dare campaign, 2022 and cultivate contacts with library donors and alumni.
- Working with Shelley Holley M.L.S., Head of Circulation Services at Southington Public Library on translating library cards and information materials for Polish speaking patrons.
- Working with Prof. James Pula and reviewing manuscript for publication in the Polish Review.
- Preparing information for annual and special ads promoting the university and the Polish Studies in the Polish weekly The White Eagle.

Publications and presentations:

- The Eight World Congress on Polish Studies organized by the Polish Institute of Arts and Sciences of America (PIASA) in the University of Bialystok, Poland, June 10, 2022. Ms. Vickrey presented on: Strategies for promoting Polish identity in New Zealand.
- Ms. Vickrey published articles in the library newsletter, *The Burritt Connection*, and published several posts in the Library News blog, and social media accounts.
- Working with Karen Green, Administrative Coordinator, CT Healthy Living Collective – offered a presentation on GLBTQ Archives during the LGBT Rainbow Lunch Hour.
- New Britain Chamber of Commerce – Ms. Vickrey co-presented on Kosciuszko Squadron, “Defenders of Freedom”, October 6, 2021.

Annual Report Access Services:

Operations:

The library returned to the pre-pandemic hours of **84** hours a week during the semesters.

The number of people that physically entered the building:

- July 1, 2021 – June 30, 2022: **215,824**
- August 30, 2021-June 30, 2022: **207,554**

Personnel:

David Bretthauer, the Evening Circulation and Stack Maintenance Supervisor retired as of June 1, 2022.

Circulation:

FY 2022 marks our fifth year using ExLibris' Alma Integrated Library System to manage operations.

Borrowing Trends

The department circulated a total of **8,312 physical** items. This is an increase from the prior (2020-2021) fiscal year, in which 6,854 physical items were circulated.

Course Reserves Circulation

The table below shows total number of items in course reserves that were checked out in this fiscal year. The traditional (e.g., physical books) course reserves are also shown in the total number of physical items borrowed this year (the 8,312 shown in Borrowing Trends). The electronic/digital reserves are not represented in that number of traditional materials borrowed due to the way that these materials are delivered online (rather than through checking out materials at the Circulation Desk).

Traditional (Physical) Reserves	997
<u>Electronic Reserves</u>	<u>5,039</u>
TOTAL # of Reserves Checked Out	6,036

In House Collection Use:

With the migration to ALMA, we now keep statistics on materials that we found off the shelves within the library that had not been checked out. Though this is not a traditional "borrowing" statistic, it is useful to know where patrons are looking in the physical collection. We shelved **1,867** of these items (books, media, etc.) over the past fiscal year.

Patron Database:

CCSU's patron database in ALMA contained **49,891** records as of the end of FY2022, encompassing all types of borrowers (Students – Undergraduate & Graduate, Faculty, Staff, Guests, Emeritus Faculty, etc.). This number is inflated, since we have not done a global purge of expired patrons since we migrated to the new system in 2017. Patron records are uploaded nightly from Banner. By doing a deep purge, we could have a truer account of current and active patrons. This is a project for FY 2023.

Guest Borrowers, Post-COVID

Guest Borrower records numbered **689** and accounted for **4%** of circulation. This represents an increase from the previous fiscal year. Due to COVID, Guest Borrowers have been slow to come back and renew their cards now that we have returned to normal operations.

Fines/Lost Materials:

The Circulation Department invoiced **\$4,045.02** via the University Bursar in FY22. During COVID we did not charge overdue fines in the hopes of helping our students financially as they worked on their degrees during the pandemic. In this fiscal year, the library decided to stop charging overdue fines in the hopes of relieving CCSU students' financial burden. The total amount billed is for replacement of lost library materials in a given fiscal year. As in the past, the amount paid becomes available to us for purchasing replacements only in the following fiscal year.

Student Help:

Since the pandemic we are still suffering from a lack of student help on campus. In FY 2022, the Access Services Department used **\$28,964.95**, or **3,262.97 hours**, of Student Help. This fiscal year, Access Services had three Work-Study students at a cost of **\$13,214.50**, covering **922.5 hours**.

Stack Maintenance and Space Concerns:

Inventory/RFID Project:

**In FY 2022, due to lack of time, lack of staff, minimal inventory work was done. This year, Access Services continued working on an RFID tagging project that was started in August 2019. RFID tagging will help with future inventory control needs.

Journal Collection Maintenance:

Due to the lack of students on campus and lack of access to several areas of the library, including the microfilm machines and the stacks, there was next to no use of these materials.

Circulation of Equipment (Ebook Readers, Laptops, Calculators, Tablets):

Four Kindles have been circulating since September 2012. Nine Citrix laptops circulated starting in March 2013, but due to technology upgrades, they became inoperable as of the fall of 2017. Four scientific calculators have been circulating since December 2013. In Spring 2015, the library started circulating three types of charging cords. In the fall of 2016, we began circulating three iPad Air tablets. Texas Instrument Graphing calculators were added in 2017.

Equipment Circulation Statistics:

Equipment	Number of Circulations FY 2022	Number of Renewals
Kindles (2012)	2	2
Calculators Graphing (2017)	114	0

Calculators Scientific	11	0
Android Wall Charger: Micro USB (2015)	5	0
Charging/Syncing cable (APPLE) (2015)	22	1
Apple 30 pin to USB cable (2015)	0	0
Erasers/Markers	64	1

Board Game Collection

In 2017 circulating game collection was created in the hopes of drawing new people into the library and helping to create a welcoming atmosphere for students. The collection was developed to support student coursework and create opportunities for students of similar majors to bond and engage in teamwork. The collection excludes classic board games already owned by Breakers in the Student Center (e.g., chess), but include card games (e.g., Timeline), dice games (e.g., Dungeon Roll), niche board games (e.g., Ticket to Ride), and innovative games that require only instructions and index cards (e.g., Microscope).

Our last event was in November 2018 and due to COVID, none of the games circulated this

Game	Number of Circulations FY 2022	Number of Renewals
CLUE: Harry Potter	2	0
NMBR9: Take it to the next level	1	0
Pandemic	1	0
Timeline: Challenge	0	0
Timeline: Americana	0	0
Weird things	0	0

INTERLIBRARY LOAN

CSCU Consortia Resource Sharing

Consortia Resource-Sharing was a popular service prior to our migration to ExLibris' ALMA in January 2017. The service had many growing pains since the migration, but it had been growing in popularity prior to the pandemic. It is difficult to get statistics on this from ALMA, so these are our in-house statistics on materials borrowed and lent.

[CCSU returnables lent](#) *:

293

[CCSU returnables borrowed](#):

1,457

(These statistics were generated manually. Access Services believes that this is an undercount and that through an improvement in Alma Analytics capacity next year, they will be able to better represent the library's lending to other members of the CSCU system.)*

Resource Sharing With SUNY Libraries:

In April 2022, CCSU joined with fellow CSCU libraries in a partnership with SUNY libraries for article requests. At this time, CCSU is participating only as a lender. Since April 2022, we have received **17** requests and filled **7** of them. Several of these were due to testing. All consortia requests will also be included in the ILL statistics report going forward.

InterLibrary Loan (ILL) Personnel

Sarah White continues with the primary responsibility of Interlibrary Loan, with help from Jaime Ortiz, Gretchen Gallagher, and David Bretthauer.

Technology

In FY2022, we continued to use ILLiad ILL Management software. The library upgraded to version 9.1.5.0 in May 2022. It remains stable. Since iConn's reQuest went offline at the end of FY2015, Access Services continues to accept ILL requests solely through our ILLiad Lending webpage.

We continue to use OCLC's Article Exchange and ILLiad's Odyssey. We upgraded late in FY 2017 to BScan ILL software version 4.2.1.2. It has been stable, so we haven't worried about upgrading farther. This software automates the many pieces of document delivery and acts as a gateway allowing us to use multiple delivery mechanisms, including ILLiad's Odyssey and email.

New ILL Services & Pilot Projects

The pandemic showed us the need to increase the turnaround times on the most easily fulfilled items, articles. As a result of this need, during FY21 and FY 22 we added three new services: RAPID ILL, OCLC Express, and the CSCU/SUNY Article Fulfillment System (Resource Sharing).

FY22 was our first full fiscal year using RAPID ILL and OCLC Express. Rapid ILL allows us to send borrowing article requests through Rapid, before sending them on to OCLC. In many cases, the articles are fulfilled within a few hours. All article requests are sent through RAPID first. If they are not filled there, they then get sent on to OCLC Express. With OCLC Express, they are sent through a system that is similar Rapid ILL in an effort to obtain the needed material for the requesting CCSU patron. The library's experience at this point shows that the majority of articles are being obtained through Rapid and never get to OCLC Express.

In FY22, the library also started exploring the use of the CSCU/SUNY Article Fulfillment system, which is made possible by Alma's Resource Sharing capabilities. This runs along with the CSCU Consortium Fulfillment network. At this time, we are currently only lending articles to other institutions both CSCU and SUNY.

ILL Statistics

See Addendum II

ILL Plans for the Coming Fiscal Year

BScan software was upgraded in May 2017, when we were upgraded to Windows 10. At some point in the FY2023, we may need an upgrade.

FY2023 will see the addition of Brandeis to CSCU/SUNY article lending program. Along with that, we look forward to lending our books from our collection to these institutions through this program in the future.

Reserves

Reserves began digitizing the pre-2002 University Master’s Thesis collection in FY 2012. This fiscal year, 395 more theses were added to this collection.

Course Reserve circulation returned to normal with the beginning of FY22 academic year.

Annual Reserve Circulation 2021/2022

	Traditional	Digital
July 2021	0	140
August 2021	54	153
September 2021	275	440
October 2021	169	792
November 2021	98	628
December 2020	50	298
January 2022	67	481
February 2022	76	505
March 2022	78	619
April 2022	67	453
May 2022	60	283
June 2022	3	247
TOTAL:	997	5039

Reserve Copyright Requests thru December 31, 2021

No articles were added this past year.
Number of Requests made: 0
Number of Requests granted: 0
Number of Requests Denied/Declined: 0
Number of Requests Pending: 0
Total Amount Spent: \$00.00

Annual Report – Information Systems And Resources (ISAR)
See Addendum III

Addendum I - Reference / Instruction Statistical Reports

These statistical reports provide information about the work of the Reference/Instruction department for the 2021-22 Fiscal Year.

Reference & Instruction Reports

All Reference Desk Statistics, with breakdowns by Month, Day of Week and Hour (from Springshare LibAnswers)

Annual Report

Reference & Instruction Department

June 30, 2022

Filters used to collect data in LibAnswers:

Contact Type: All but Appointment and/or Book a librarian

Location: Reference Desk

Date Range: 7/1/2021 - 6/30/2022

2021-2022 Reference Desk Statistics

Number of questions: 4,144

Date/Time Stats

Monthly Breakdown

Transaction	Jul-22	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Totals	22	316	730	539	391	291	230	518	394	404	247	62	4,144.00

Daily Breakdown

Transaction	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Totals	855	965	804	814	278	201	227

Daily/Hourly Distribution

	12:00 AM	1:00 AM	2:00 AM	3:00 AM	4:00 AM	5:00 AM	6:00 AM	7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	7:00 PM	8:00 PM	9:00 PM	10:00 PM	11:00 PM	Total	Avg	
Monday	0	0	0	0	0	0	0	0	11	85	104	89	80	83	69	72	77	40	19	31	39	34	20	2	855	35.63	
Tuesday	0	0	0	0	0	0	0	1	24	80	116	63	113	91	69	77	95	45	58	37	32	41	22	1	965	40.21	
Wednesday	0	0	0	0	0	0	0	0	1	14	70	68	79	89	94	72	59	71	61	35	38	20	24	6	3	804	33.50
Thursday	0	0	0	0	0	0	0	0	21	76	107	57	95	73	66	74	46	57	46	27	30	19	20	0	0	814	33.92
Friday	0	0	0	0	0	0	0	1	3	15	41	37	27	39	38	27	43	7	0	0	0	0	0	0	0	278	11.58
Saturday	0	0	0	0	0	0	0	0	0	18	25	30	37	26	37	27	0	0	1	0	0	0	0	0	0	201	8.38
Sunday	0	0	0	0	0	0	0	0	0	1	3	1	1	1	35	27	37	30	16	21	30	20	4	0	227	9.46	
	0	0	0	0	0	0	0	3	73	345	464	356	442	407	386	363	369	240	175	154	151	138	72	6	4144		

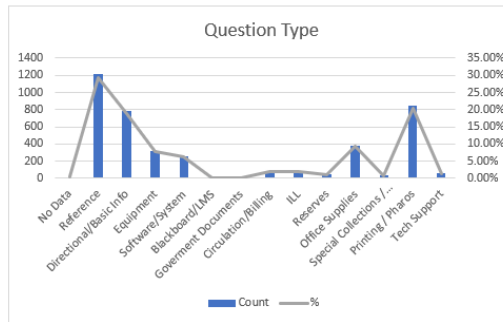
* The two queries in the 7:00 a.m. range were answered at 7:59 a.m.

Reference Questions, by Question and Interaction Type

Metadata

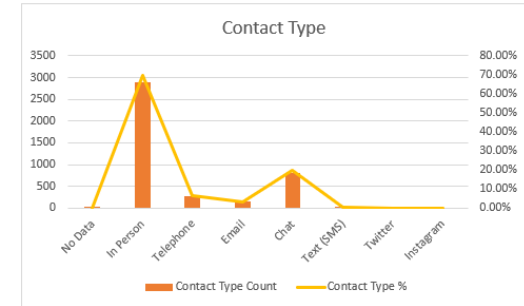
Question Type

Value	Count	%
No Data	13	0.30%
Reference	1220	29.40%
Directional/Basic Info	786	19.00%
Equipment	320	7.70%
Software/System	260	6.30%
Blackboard/LMS	3	0.10%
Government Documents	0	0%
Circulation/Billing	77	1.90%
ILL	89	2.10%
Reserves	46	1.10%
Office Supplies	382	9.20%
Special Collections / Archives	34	0.80%
Printing / Pharos	850	20.50%
Tech Support	64	1.50%



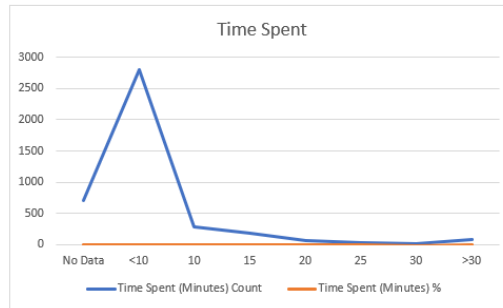
Contact Type

Value	Count	%
No Data	5	0.10%
In Person	2900	70.00%
Telephone	265	6.40%
Email	143	3.50%
Chat	817	19.70%
Text (SMS)	14	0.30%
Twitter	0	0%
Instagram	0	0%



Time Spent (Minutes)

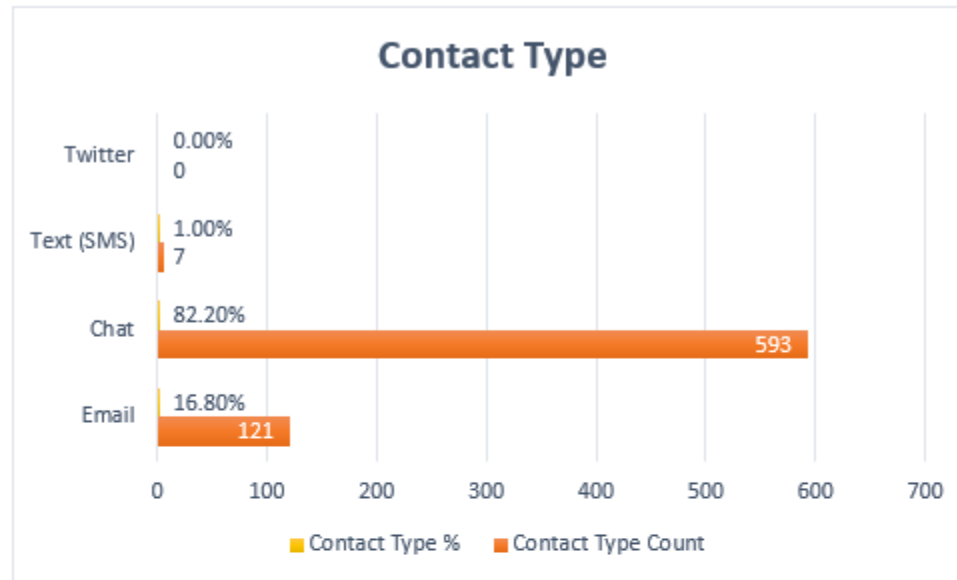
Value	Count	%
No Data	696	16.80%
<10	2798	67.50%
10	288	6.90%
15	178	4.30%
20	66	1.60%
25	28	0.70%
30	17	0.40%
>30	73	1.80%



Reference Services Provided, Broken down by Mode or Location of Interaction (Recorded through Springshare LibAnswers)

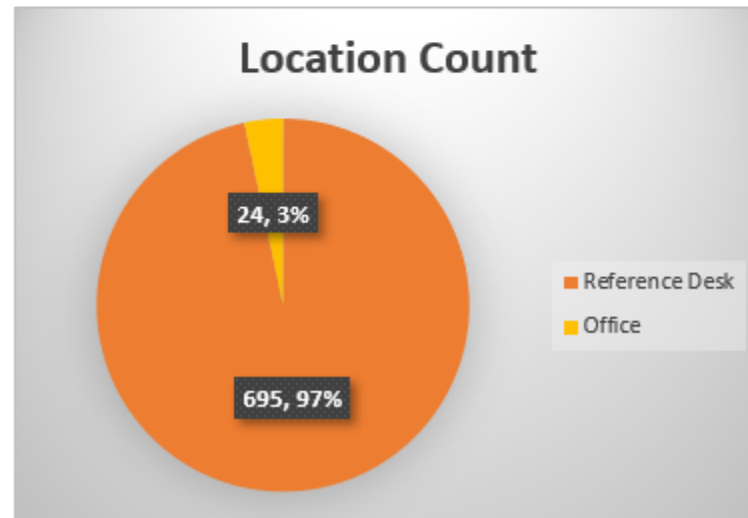
Contact Type

Value	Count	%
No Data	0	0%
In Person	0	0%
Telephone	0	0%
Email	121	16.80%
Chat	593	82.20%
Appointment	0	0%
Book a Librarian	0	0.00%
Text (SMS)	7	1.00%
Twitter	0	0.00%



Location

Value	Count	%
No Data	0	0%
Reference Desk	695	96.70%
Curriculum Lab	0	0%
Circulation Desk	0	0%
4th Floor	0	0%
Office	24	3.30%
Special Collections /	0	0%



Virtual Reference (Online Only) Services, with breakdowns by Month, Day of Week and Hour (from Springshare LibAnswers)

Virtual Reference Services

Filtering for these parameters in LibAnswers
 Question Type: Reference
 Contact Type: Email, Chat, Text (SMS), Twitter, Instagram
 Location: Reference Desk, Office
 Time Period: July 1, 2021 to June 30, 2022

Total Transactions: 721

Date/Time Stats

Monthly Breakdown

Transaction	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Totals	13	40	87	99	86	42	43	92	77	81	46	15	721

Daily Breakdown

Transaction	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
Totals	148	164	116	109	60	60	64	721

Hourly Breakdown

Transaction	12:00 AM	1:00 AM	2:00 AM	3:00 AM	4:00 AM	5:00 AM	6:00 AM	7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	7:00 PM	8:00 PM	9:00 PM	10:00 PM	11:00 PM	Total
Totals	0	0	0	0	0	0	0	0	16	53	67	52	54	52	73	66	58	46	24	34	49	49	23	5	721

Daily/Hourly Distribution Table

	12:00 AM	1:00 AM	2:00 AM	3:00 AM	4:00 AM	5:00 AM	6:00 AM	7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	7:00 PM	8:00 PM	9:00 PM	10:00 PM	11:00 PM	Total
Monday	0	0	0	0	0	0	0	0	4	15	15	12	12	12	9	15	10	5	5	9	10	7	6	2	148
Tuesday	0	0	0	0	0	0	0	0	3	8	15	9	7	16	11	15	14	11	5	6	17	19	7	1	164
Wednesday	0	0	0	0	0	0	0	0	3	12	12	4	10	9	5	10	7	10	5	8	4	11	4	2	116
Thursday	0	0	0	0	0	0	0	0	4	6	12	8	10	3	10	9	6	10	6	6	9	7	3	0	109
Friday	0	0	0	0	0	0	0	0	2	3	7	8	5	4	13	3	12	3	0	0	0	0	0	0	60
Saturday	0	0	0	0	0	0	0	0	0	8	4	11	9	8	13	7	0	0	0	0	0	0	0	0	60
Sunday	0	0	0	0	0	0	0	0	0	1	2	0	1	0	12	7	9	7	3	5	9	5	3	0	64
	0	0	0	0	0	0	0	0	16	53	67	52	55	53	74	67	59	47	25	35	50	50	24	6	721

Virtual Reference Services

Filtering for these parameters in LibAnswers
 Question Type: Reference
 Contact Type: Email, Chat, Text (SMS), Twitter, Instagram
 Location: Reference Desk, Office
 Time Period: July 1, 2021 to June 30, 2022

Total Transactions: 721

Date/Time Stats

Monthly Breakdown

Transaction	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Totals	13	40	87	99	86	42	43	92	77	81	46	15	721

Daily Breakdown

Transaction	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
Totals	148	164	116	109	60	60	64	721

Hourly Breakdown

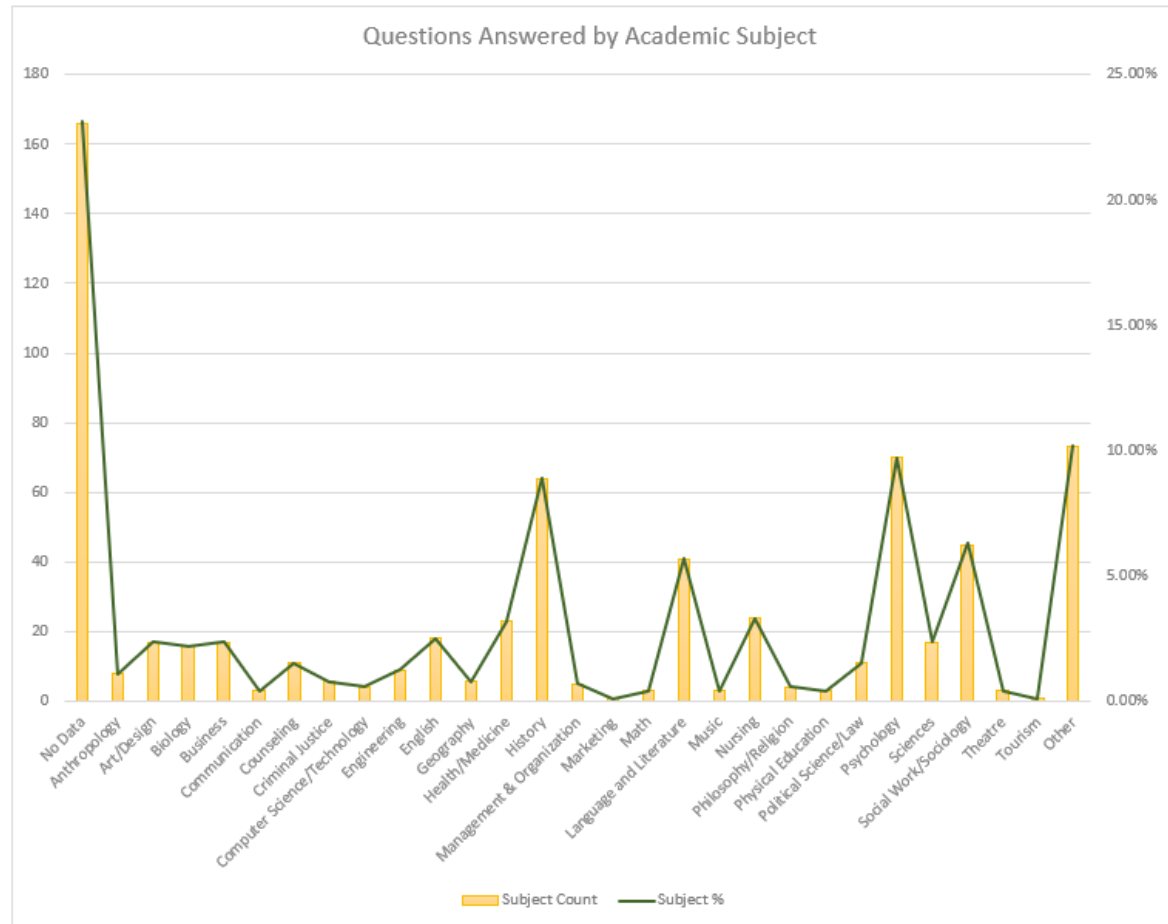
Transaction	12:00 AM	1:00 AM	2:00 AM	3:00 AM	4:00 AM	5:00 AM	6:00 AM	7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	7:00 PM	8:00 PM	9:00 PM	10:00 PM	11:00 PM	Total
Totals	0	0	0	0	0	0	0	0	16	53	67	52	54	52	73	66	58	46	24	34	49	49	23	5	721

Daily/Hourly Distribution Table

	12:00 AM	1:00 AM	2:00 AM	3:00 AM	4:00 AM	5:00 AM	6:00 AM	7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	7:00 PM	8:00 PM	9:00 PM	10:00 PM	11:00 PM	Total
Monday	0	0	0	0	0	0	0	0	4	15	15	12	12	12	9	15	10	5	5	9	10	7	6	2	148
Tuesday	0	0	0	0	0	0	0	0	3	8	15	9	7	16	11	15	14	11	5	6	17	19	7	1	164
Wednesday	0	0	0	0	0	0	0	0	3	12	12	4	10	9	5	10	7	10	5	8	4	11	4	2	116
Thursday	0	0	0	0	0	0	0	0	4	6	12	8	10	3	10	9	6	10	6	6	9	7	3	0	109
Friday	0	0	0	0	0	0	0	0	2	3	7	8	5	4	13	3	12	3	0	0	0	0	0	0	60
Saturday	0	0	0	0	0	0	0	0	0	8	4	11	9	8	13	7	0	0	0	0	0	0	0	0	60
Sunday	0	0	0	0	0	0	0	0	0	1	2	0	1	0	12	7	9	7	3	5	9	5	3	0	64
	0	0	0	0	0	0	0	0	16	53	67	52	55	53	74	67	59	47	25	35	50	50	24	6	721

Reference Question Answered – by Academic Subject (Springshare LibAnswers)

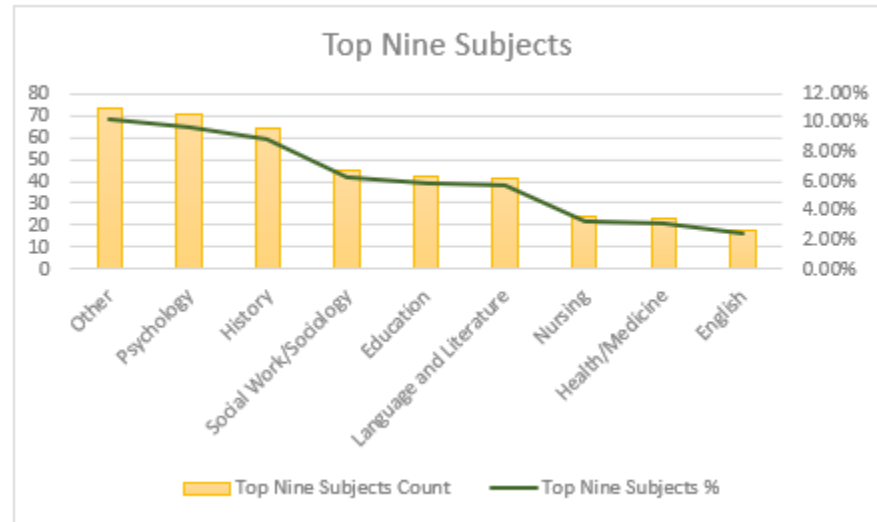
Subject Value	Count	%
No Data	166	23.10%
Anthropology	8	1.10%
Art/Design	17	2.40%
Biology	16	2.20%
Business	17	2%
Communication	3	0.40%
Counseling	11	1.50%
Criminal Justice	6	0.80%
Computer Science/Technology	4	0.60%
Engineering	9	1.30%
English	18	3%
Geography	6	0.80%
Health/Medicine	23	3.20%
History	64	8.90%
Management & Organization	5	0.70%
Marketing	1	0.10%
Math	3	0.40%
Language and Literature	41	5.70%
Music	3	0.40%
Nursing	24	3.30%
Philosophy/Religion	4	0.60%
Physical Education	3	0.40%
Political Science/Law	11	1.50%
Psychology	70	9.70%
Sciences	17	2%
Social Work/Sociology	45	6.30%
Theatre	3	0.40%
Tourism	1	0.10%
Other	73	10.20%



Top 9 Academic Subjects for Reference Transactions (Springshare LibAnswers)

Top Nine Subjects

Value	Count	%
No Data	166	23.10%
Other	73	10.20%
Psychology	70	9.70%
History	64	8.90%
Social Work/Sociology	45	6.30%
Education	42	5.80%
Language and Literature	41	5.70%
Nursing	24	3.30%
Health/Medicine	23	3.20%
English	18	3%

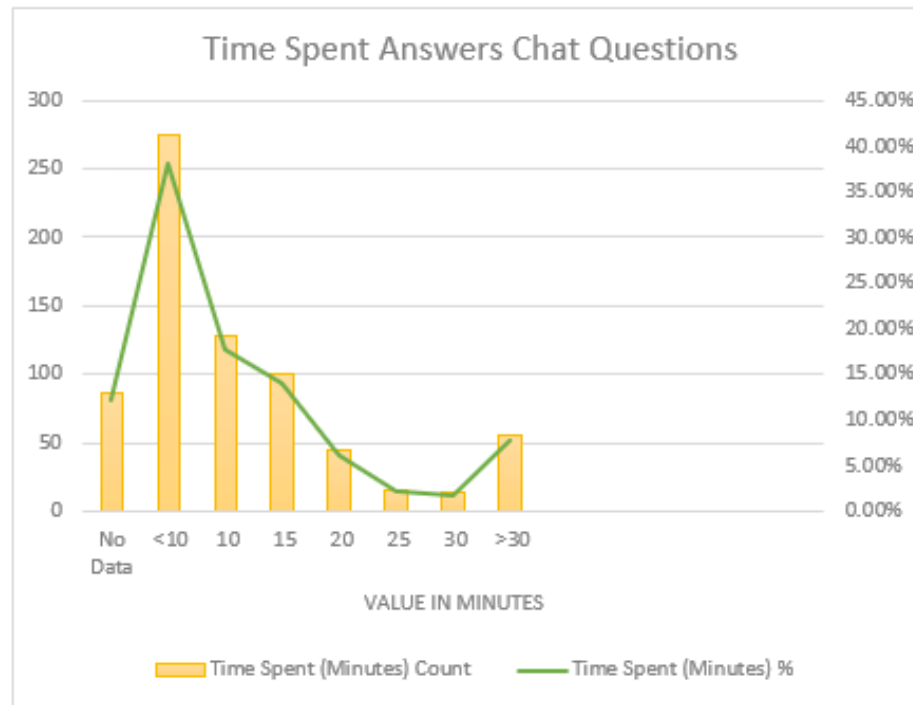


Time Spent Per Reference Transaction (Springshare LibAnswers)

Time Spent (Minutes)

Value	Count	%
No Data	87	12.10%
<0:10	275	38.20%
0:10	128	17.80%
0:15	101	14%
0:20	44	6.10%
0:25	15	2.10%
0:30	13	1.80%
>0:30*	56	7.80%

*20% of requests lasting over 30 minutes were from faculty. One faculty member made 8% of the requests. This might indicate that we need to offer a faculty version of Book a Librarian.



Note: While there are fewer chat sessions that last 30 minutes or over, these questions are often transferred to the Book a Librarian service.

Book a Librarian/Appointment Statistics: In-depth Research Consultation by Reference Librarians – Breakdown by Month, Day, Hour

Book a Librarian/Appointment Statistics

June 30, 2022

Date/Time Stats

Monthly Breakdown

Transaction	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Totals	4	1	7	13	23	3	6	42	15	36	2	0	152

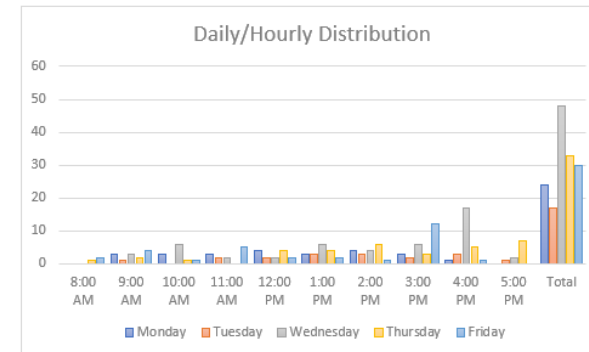
Daily Breakdown

Transaction	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Totals	24	17	48	33	30	0	0

* This table emphasizes the fact that the reference/instruction librarians distribute workload across the weekly schedules. Since Monday and Tuesday are heavier reference days, Wednesday through Fridays are used for student appointments.

Daily/Hourly Distribution

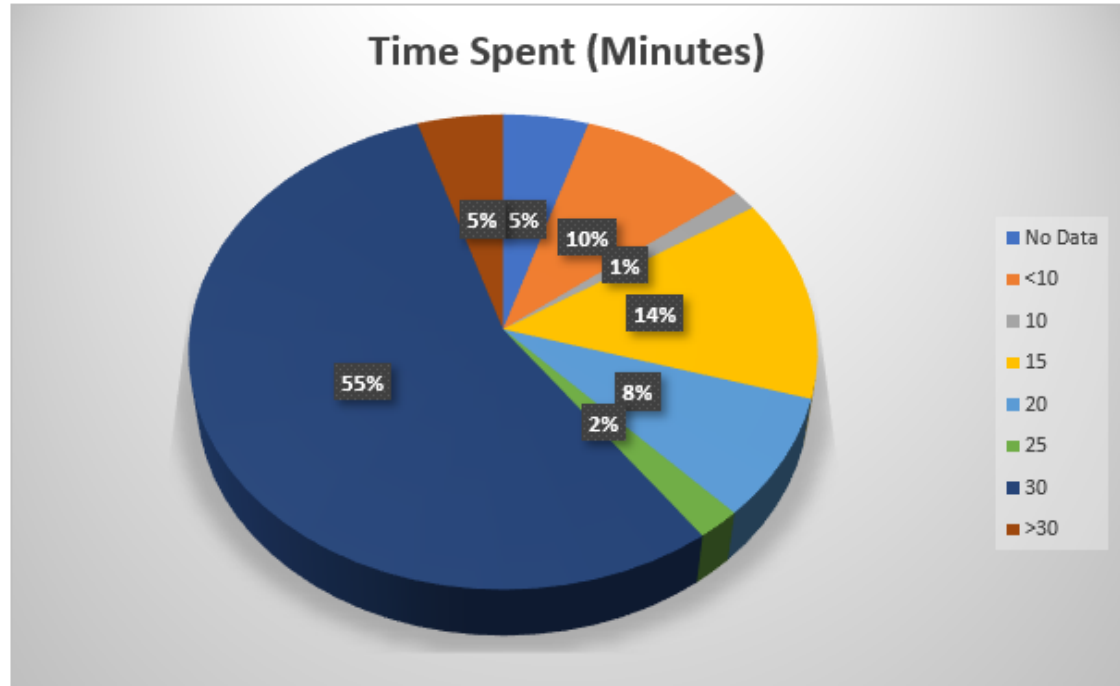
	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	Total
Monday	0	3	3	3	4	3	4	3	1	0	24
Tuesday	0	1	0	2	2	3	3	2	3	1	17
Wednesday	0	3	6	2	2	6	4	6	17	2	48
Thursday	1	2	1	0	4	4	6	3	5	7	33
Friday	2	4	1	5	2	2	1	12	1	0	30
	3	13	11	12	14	18	18	26	27	10	152



Time Spent (in Minutes) for Book a Librarian Appointments

Time Spent

Value	Count	%
No Data	7	4.80%
<10	14	9.70%
10	2	1.40%
15	20	13.80%
20	12	8.30%
25	3	2.10%
30	80	55.20%
>30	7	4.80%

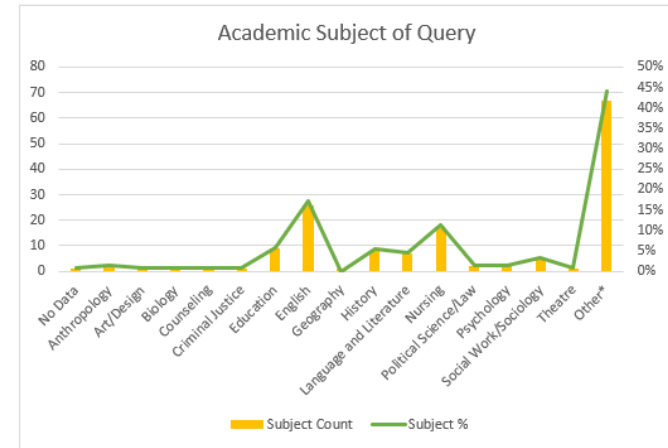


Book a Librarian: Breakdown by Academic Subject

Subject Value	Count	%
No Data	1	0.70%
Anthropology	2	1.30%
Art/Design	1	0.70%
Biology	1	0.70%
Counseling	1	0.70%
Criminal Justice	1	0.70%
Education	9	5.90%
English	26	17.10%
Geography	1	0.7%
History	8	5.30%
Language and Literature	7	4.60%
Nursing	17	11.20%
Political Science/Law	2	1.30%
Psychology	2	1.30%
Social Work/Sociology	5	3.30%
Theatre	1	0.70%
Other*	67	44.10%

*LSC-150 Students comprise 95% of the "Other" subject queries.

Business	0	0%
Communication	0	0%
Computer Science/T	0	0%
Economics	0	0%
Engineering	0	0%
Health/Medicine	0	0%
Management & Orga	0	0%
Marketing	0	0%
Math	0	0%
Music	0	0%
Philosophy/Religion	0	0%
Physical Education	0	0%
Sciences	0	0%
Tourism	0	0%



Information Literacy Instruction

Information Literacy Instruction

AY 2021-2022 Reference & Instruction Department Statistics

LibWizard and LSC150/DH100 Data

Fall 2021

Library Instruction

Librarian	DH-100	LSC-150	ROTR		Synchronous Instruction			Asynchronous Instruction			Total Non-Credit Instruction Classes	Total Instr. Sessions
			Wksp	One-Shot	Multi-shot	# Profs	# Students	Video Tutorial	LibGuide	# Students		
Hansen, Joy	N/A	0		11	16	12	239	1	3	32	31	31
Kruey, Martha	N/A	14		11	6	12	200		2	19	17	33
Matzke, Brian	16	0		5	0	4	99	0	0	0	5	35
Maynard, Jillian	N/A	14		5	11	7	88	1	5	15	22	36
Slaga-Metivier, Susan	N/A	0		13	3	17	387	0	3	25	19	24
Department			7						3		3	10
Total	16	28	7	45	36	52	1013	2	16	91	99	164

"Video tutorial" = Library Tour

10 ROTR, Writing Ctr. & FYE

*This includes FYE pilot courses and Writing Center presentations

Spring 2022

Library Instruction

Librarian	DH-100	LSC-150	One-Shot	Synchronous Instruction			Asynchronous Instruction			Total Non-Credit Instruction Classes	Total Instr.
				# Profs	# Students	Video Tutorial	LibGuide	# Students			
Hansen, Joy	N/A	13	12	7	10	272	0	3	19	22	35
Kruey, Martha	N/A	14	8	0	7	146		1	19	9	23
Matzke, Brian	16	0	5	0	5	188	1	0	0	6	36
Maynard, Jillian	N/A	0	0	0	0	0	0	0	0	0	0
Slaga-Metivier, Susan	N/A		15	6	11	322		1	25	21	21
Department						18				0	23
Total	30	27	40	13	33	946	1	4		58	115
										157	279

0 Out for semester on leave.

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Addendum II – Access Services (Circulation) Statistics

Circulation Statistics FY 2021-22

CIRCULATION STATISTICS FY: 2021-2022

<u>Circulation Transactions</u>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	FY21 total	% Change
General Collection	216	362	529	489	545	378	533	541	473	661	507	207	5441	2468	55%
Reserve Collection	0	54	275	169	98	50	67	76	78	67	60	3	997	316	68%
Reserves (Digital)	140	153	440	792	628	298	481	505	619	453	283	247	5039	3940	22%
Number of Renewals	214	800	259	275	326	900	316	157	294	908	255	207	4911	4,309	12%
Total Circulation	430	1216	1063	933	969	428	600	617	551	728	567	210	8312	6854	18%
In House Use	13	87	158	82	190	95	123	136	304	306	267	106	1867	441	76%
<u>CSCU Consortium Resource Sharing</u>															
Provided to other libraries R	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
TOTAL	23	12	39	21	33	13	33	38	44	18	9	10	293	251	14%
*Manual statistics															
Articles sent to other libraries										9	4	4	17		
Unfiled to other libraries										6	2	2	10		
Received from other libraries:															
TOTAL	72	123	138	213	198	104	172	146	87	69	47	88	1457	1118	23%
<u>Circulation Breakdown by Collection</u>															
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	FY21 total	% Change
Curriculum Lab	0	15	25	34	44	27	65	35	43	71	58	15	432	111	74%
Government Document	0	0	0	0	0	0	0	1	0	0	0	3	4	2	50%
Polish Heritage	0	19	23	22	12	24	24	19	15	29	21	0	208	121	42%
Italian Resource Center	0	0	0	1	2	1	1	3	31	1	0	0	40	26	35%

Circulation by Patron Type

CIRCULATION BY PATRON TYPE	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	% of total Circ
Consortial Student/Faculty	12	31	36	20	32	22	27	27	47	23	9	1	287	3%
Continuing Ed (PT)	24	46	101	106	59	54	31	59	47	51	23	22	623	7%
Faculty	100	108	134	137	101	83	144	116	84	91	89	85	1272	15%
Faculty Emeritus	0	0	0	2	0	0	2	0	1	0	0	0	5	0%
Faculty Administrative	19	17	16	21	7	4	28	11	13	13	6	6	161	3%
Graduate (FT)	0	14	32	37	10	4	9	15	29	29	10	2	191	2%
Guest Borrowers	18	11	11	27	20	23	12	45	25	40	23	43	298	4%
Phd	11	12	3	5	1	1	17	10	5	6	4	6	81	4%
Staff	2	19	18	16	10	17	37	14	10	7	8	3	161	2%
Undergraduates (FT)	17	80	295	205	216	125	170	184	198	162	119	13	1784	21%
*Manual statistics													Total	4863

Curriculum Lab Circulation

Circulation by Curriculum Lab Locations (cont.)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL	FY 2021
Curr Lab J (Non-fiction) [Juvenile]	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Curr Lab J (Fiction) [Juvenile]	1	1	3	3	4	3	8	3	4	4	14	1	49	14
Curr Lab JPB [Junior Picture Books]	0	4	2	5	2	9	2	5	8	7	4	1	49	14
Curr Lab KIT	1	4	6	11	3	1	35	8	12	29	17	5	132	38
Curr Lab PR [Professional Reading]	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Curr Lab PRM [LP's]	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Curr Lab Test	2	1	4	3	21	2	6	6	8	4	5	2	64	23
Curr Lab VCR [VHS Cassettes]	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Curr Lab YP (Non-fiction) [Young Perso	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Curr Lab YP (Fiction) [Young Persons]	0	0	0	0	0	0	0	0	0	0	0	0	0	0

July 2021 Monthly Circulation Statistics

CIRCULATION STATISTICS July

Circulation Transactions **JULY**

General Collection	216
Reserve Collection	0
Reserves (Digital)	140
Number of Renewals	214

Total Circulation	430
In House Use	13

CSCU Consortium Resource Sharing

Provided to other libraries: **JULY**

Total	0
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Holds Cancelled

Total:	0
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Curriculum Lab	
Loans	Location Name
	Curr Lab
	Curr Lab AID
	Curr Lab BE
	Curr Lab C
	Curr Lab CD
	Curr Lab CS
	Curr Lab DVD
	Curr Lab GAM
1	Curr Lab J
	Curr Lab J (Fiction)
1	Curr Lab JPB
	Curr Lab KIT
	Curr Lab MAP
2	Curr Lab PR
	Curr Lab PRM
	Curr Lab REF
	Curr Lab ST
	Curr Lab Test
	Curr Lab VCR
1	Curr Lab YP
4	Curr Lab YP (Fiction)

Reserves	
Loans	Location Name
	Reserve 1HR
	Reserve 1WK
	Reserve 24HR
	Reserve 2HR
	Reserve 3DAY

Media and Music	
Loans	Location Name
13	Media Stack 2
6	Music Stack 4 Boxed CD
7	Music Stack 4 CD
	Music Stack 4 LP
	Music Stack 4 Media
	Music Stack 4 Min. Score
	Music Stack 4 Oversize
	Music Stack 4 Score

Miscellaneous	
Loans	Location Name
	CCSU Theses/Dissertations Stack 6
	Circ Desk
	Circulation 2 Hours
1	Circulation Desk Equipment
	Circulation Desk Games
	Display at Circulation
	Gov Docs Stack 6
1	Italian Resource Center
	On Exhibit
12	Polish - Stack 2
	Rare Bks Equity
	Rare Books
	Ready Reference
	Reference
	Stack 1 - Oversize
23	Stack Level 1
	Stack Level 2
23	Stack Level 3
	Stack Level 4
54	Stack Level 4
41	Stack Level 5
26	Stack Level 6

Received from other libraries: **JULY**

Total:	72	*ALMA
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July 2021 Circulation by Patron Type

CIRCULATION BY PATRON TYPE **JULY**

Consortial Student/Faculty	12
Continuing Ed (PT)	24
Faculty	100
Faculty Emeritus	0
Faculty Admin	19
Graduate (FT)	0
Guest Borrowers	18
PhD	11
Staff	2
Undergraduates (FT)	17

August 2021 Monthly Circulation Statistics

CIRCULATION STATISTICS August

Circulation Transactions AUG

General Collection	362
Reserve Collection	54
Reserves (Digital)	153
Number of Renewals	800
Total Circulation	1216
In House Use	87

**CSCU Consortium Resource Sharing
Provided to other libraries: AUG**

Total

Holds Cancelled

Total: 0

Received from other libraries: AUG

Total: 123 *ALMA

Curriculum Lab	
Loans	Location Name
	Curr Lab
	Curr Lab AID
	Curr Lab BE
1	Curr Lab C
	Curr Lab CD
	Curr Lab CS
	Curr Lab DVD
	Curr Lab GAM
1	Curr Lab J
4	Curr Lab J (Fiction)
4	Curr Lab JPB
	Curr Lab KIT
	Curr Lab MAP
1	Curr Lab PR
	Curr Lab PRM
	Curr Lab REF
	Curr Lab ST
	Curr Lab Test
	Curr Lab VCR
1	Curr Lab YP
3	Curr Lab YP (Fiction)

Reserves	
Loans	Location Name
	Reserve 1HR
	Reserve 1WK
	Reserve 24HR
54	Reserve 2HR
	Reserve 3DAY

Media and Music	
Loans	Location Name
2	Media Stack 2
1	Music Stack 4 Boxed CD
7	Music Stack 4 CD
	Music Stack 4 LP
	Music Stack 4 Media
	Music Stack 4 Min. Score
	Music Stack 4 Oversize
2	Music Stack 4 Score

Miscellaneous	
Loans	Location Name
	CCSU Theses/Dissertations Stack 6
	Circ Desk
	Circulation 2 Hours
1	Circulation Desk Equipment
	Circulation Desk Games
	Display at Circulation
	Gov Docs Stack 6
	Italian Resource Center
	On Exhibit
19	Polish - Stack 2
	Rare Bks Equity
	Rare Books
1	Ready Reference
2	Reference
1	Stack 1 - Oversize
54	Stack Level 1
	Stack Level 2
77	Stack Level 3
77	Stack Level 4
53	Stack Level 5
50	Stack Level 6

August 2021 Circulation by Patron Type

CIRCULATION BY PATRON TYPE	AUG
Consortial Student/Faculty	31
Continuing Ed (PT)	46
Faculty	117
Faculty Emeritus	0
Faculty Admin	18
Graduate (FT)	17
Guest Borrowers	11
PhD	12
Staff	19
Undergraduates (FT)	80

September 2021 Monthly Circulation Statistics

CIRCULATION STATISTICS September

Circulation Transactions SEPT

General Collection	529
Reserve Collection	275
Reserves (Digital)	440
Number of Renewals	259

Total Circulation	1063
In House Use	158

CSCU Consortium Resource Sharing

Provided to other libraries:	SEPT
Total	0

Holds Cancelled

Total:	0
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Received from other libraries: SEPT

Total:	138	*ALMA
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Curriculum Lab	
Loans	Location Name
	Curr Lab
	Curr Lab AID
	Curr Lab BE
5	Curr Lab C
	Curr Lab CD
	Curr Lab CS
	Curr Lab DVD
	Curr Lab GAM
3	Curr Lab J
2	Curr Lab J (Fiction)
6	Curr Lab JPB
	Curr Lab KIT
	Curr Lab MAP
4	Curr Lab PR
	Curr Lab PRM
	Curr Lab REF
	Curr Lab ST
	Curr Lab Test
	Curr Lab VCR
2	Curr Lab YP
3	Curr Lab YP (Fiction)

Reserves	
Loans	Location Name
1	Reserve 1HR
1	Reserve 1WK
5	Reserve 24HR
258	Reserve 2HR
10	Reserve 3DAY

Media and Music	
Loans	Location Name
8	Media Stack 2
1	Music Stack 4 Boxed CD
7	Music Stack 4 CD
	Music Stack 4 LP
	Music Stack 4 Media
	Music Stack 4 Min. Score
	Music Stack 4 Oversize
9	Music Stack 4 Score

Miscellaneous	
Loans	Location Name
2	CCSU Theses/Dissertations Stack 6
	Circ Desk
1	Circulation 2 Hours
28	Circulation Desk Equipment
	Circulation Desk Games
	Display at Circulation
	Gov Docs Stack 6
	Italian Resource Center
1	On Exhibit
23	Polish - Stack 2
	Rare Bks Equity
	Rare Books
1	Ready Reference
6	Reference
	Stack 1 - Oversize
43	Stack Level 1
	Stack Level 2
84	Stack Level 3
101	Stack Level 4
102	Stack Level 5
87	Stack Level 6

September 2021 Circulation by Patron Type

<u>CIRCULATION BY PATRON TYPE</u>	SEP1
Consortial Student/Faculty	36
Continuing Ed (PT)	101
Faculty	134
Faculty Emeritus	0
Faculty Admin	16
Graduate (FT)	32
Guest Borrowers	11
PhD	3
Staff	18
Undergraduates (FT)	295

October 2021 Monthly Circulation Statistics

CIRCULATION STATISTICS October

Circulation Transactions **OCT**

General Collection	489
Reserve Collection	169
Reserves (Digital)	792
Number of Renewals	275

Total Circulation	933
In House Use	82

CSCU Consortium Resource Sharing
Provided to other libraries: **OCT**
 Total

Holds Cancelled	
Total:	0

Received from other libraries:	OCT	
Total:	213	*ALMA

Curriculum Lab	
Loans	Location Name
	Curr Lab
	Curr Lab AID
	Curr Lab BE
1	Curr Lab C
	Curr Lab CD
	Curr Lab CS
	Curr Lab DVD
	Curr Lab GAM
3	Curr Lab J
5	Curr Lab J (Fiction)
11	Curr Lab JPB
	Curr Lab KIT
	Curr Lab MAP
3	Curr Lab PR
	Curr Lab PRM
	Curr Lab REF
	Curr Lab ST
	Curr Lab Test
	Curr Lab VCR
4	Curr Lab YP
7	Curr Lab YP (Fiction)

Reserves	
Loans	Location Name
	Reserve 1HR
	Reserve 1WK
2	Reserve 24HR
160	Reserve 2HR
7	Reserve 3DAY

Media and Music	
Loans	Location Name
4	Media Stack 2
1	Music Stack 4 Boxed CD
1	Music Stack 4 CD
	Music Stack 4 LP
	Music Stack 4 Media
1	Music Stack 4 Min. Score
	Music Stack 4 Oversize
11	Music Stack 4 Score

Miscellaneous	
Loans	Location Name
	CCSU Theses/Dissertations Stack 6
	Circ Desk
1	Circulation 2 Hours
26	Circulation Desk Equipment
6	Circulation Desk Games
	Display at Circulation
	Gov Docs Stack 6
1	Italian Resource Center
	On Exhibit
22	Polish - Stack 2
	Rare Bks Equity
	Rare Books
	Ready Reference
2	Reference
1	Stack 1 - Oversize
43	Stack Level 1
	Stack Level 2
67	Stack Level 3
136	Stack Level 4
60	Stack Level 5
72	Stack Level 6

October 2021 Circulation by Patron Type

CIRCULATION BY PATRON TYPE	OCT
Consortial Student/Faculty	20
Continuing Ed (PT)	106
Faculty	137
Faculty Emeritus	2
Faculty Admin	21
Graduate (FT)	37
Guest Borrowers	27
PhD	5
Staff	16
Undergraduates (FT)	205

November 2021 Monthly Circulation Statistics

CIRCULATION STATISTICS November

Circulation Transactions NOV

General Collection	545
Reserve Collection	98
Reserves (Digital)	628
Number of Renewals	326
Total Circulation	969
In House Use	190

CSCU Consortium Resource Sharing Provided to other libraries: NOV

Total

Holds Cancelled

Total: 0

Received from other libraries: NOV

Total: 198 *ALMA

Curriculum Lab	
Loans	Location Name
	Curr Lab
	Curr Lab AID
	Curr Lab BE
	Curr Lab C
	Curr Lab CD
	Curr Lab CS
	Curr Lab DVD
	Curr Lab GAM
4	Curr Lab J
2	Curr Lab J (Fiction)
3	Curr Lab JPB
	Curr Lab KIT
	Curr Lab MAP
21	Curr Lab PR
	Curr Lab PRM
	Curr Lab REF
	Curr Lab ST
	Curr Lab Test
	Curr Lab VCR
7	Curr Lab YP
7	Curr Lab YP (Fiction)

Reserves	
Loans	Location Name
	Reserve 1HR
4	Reserve 1WK
	Reserve 24HR
92	Reserve 2HR
2	Reserve 3DAY

Media and Music	
Loans	Location Name
4	Media Stack 2
1	Music Stack 4 Boxed CD
4	Music Stack 4 CD
	Music Stack 4 LP
	Music Stack 4 Media
	Music Stack 4 Min. Score
	Music Stack 4 Oversize
1	Music Stack 4 Score

Miscellaneous	
Loans	Location Name
	CCSU Theses/Dissertations Stack 6
	Circ Desk
	Circulation 2 Hours
37	Circulation Desk Equipment
	Circulation Desk Games
	Display at Circulation
	Gov Docs Stack 6
2	Italian Resource Center
	On Exhibit
12	Polish - Stack 2
	Rare Bks Equity
	Rare Books
4	Ready Reference
19	Reference
	Stack 1 - Oversize
51	Stack Level 1
	Stack Level 2
81	Stack Level 3
132	Stack Level 4
71	Stack Level 5
81	Stack Level 6

1 Latin American, Latino, and Caribbean Center

November 2021 Circulation by Patron Type

<u>CIRCULATION BY PATRON TYPE</u>	NOV
Consortial Student/Faculty	32
Continuing Ed (PT)	59
Faculty	101
Faculty Emeritus	0
Faculty Admin	7
Graduate (FT)	10
Guest Borrowers	20
PhD	1
Staff	10
Undergraduates (FT)	216

December 2021 Monthly Circulation Statistics

CIRCULATION STATISTICS December

Circulation Transactions **DEC**

General Collection	378
Reserve Collection	50
Reserves (Digital)	
Number of Renewals	

Total Circulation 428
In House Use

CSCU Consortium Resource Sharing
Provided to other libraries: **DEC**
 Total

Holdings Cancelled
 Total: 0

Received from other libraries: **DEC**
 Total: *ALMA

Curriculum Lab	
Loans	Location Name
	Curr Lab
	Curr Lab AID
	Curr Lab BE
3	Curr Lab C
	Curr Lab CD
	Curr Lab CS
	Curr Lab DVD
	Curr Lab GAM
3	Curr Lab J
9	Curr Lab J (Fiction)
1	Curr Lab JPB
	Curr Lab KIT
	Curr Lab MAP
2	Curr Lab PR
	Curr Lab PRM
	Curr Lab REF
	Curr Lab ST
	Curr Lab Test
	Curr Lab VCR
1	Curr Lab YP
8	Curr Lab YP (Fiction)

Reserves	
Loans	Location Name
	Reserve 1HR
	Reserve 1WK
2	Reserve 24HR
46	Reserve 2HR
2	Reserve 3DAY

Media and Music	
Loans	Location Name
2	Media Stack 2
5	Music Stack 4 Boxed CD
5	Music Stack 4 CD
	Music Stack 4 LP
	Music Stack 4 Media
	Music Stack 4 Min. Score
	Music Stack 4 Oversize
5	Music Stack 4 Score

Miscellaneous	
Loans	Location Name
	CCSU Theses/Dissertations Stack 6
	Circ Desk
2	Circulation 2 Hours
19	Circulation Desk Equipment
	Circulation Desk Games
	Display at Circulation
	Gov Docs Stack 6
1	Italian Resource Center
	On Exhibit
24	Polish - Stack 2
1	Rare Bks Equity
	Rare Books
1	Ready Reference
14	Reference
	Stack 1 - Oversize
31	Stack Level 1
	Stack Level 2
43	Stack Level 3
88	Stack Level 4
76	Stack Level 5
34	Stack Level 6

January 2022 Monthly Circulation Statistics

CIRCULATION STATISTICS January

Circulation Transactions **JAN**

General Collection	533
Reserve Collection	67
Reserves (Digital)	
Number of Renewals	

Total Circulation In House Use 600

CSCU Consortium Resource Sharing Provided to other libraries: **JAN**
Total 0

Holds Cancelled
Total: 0

Received from other libraries: **JAN**
Total: *ALMA

Curriculum Lab	
Loans	Location Name
	Curr Lab
	Curr Lab AID
	Curr Lab BE
2	Curr Lab C
	Curr Lab CD
	Curr Lab CS
	Curr Lab DVD
	Curr Lab GAM
8	Curr Lab J
2	Curr Lab J (Fiction)
35	Curr Lab JPB
	Curr Lab KIT
	Curr Lab MAP
6	Curr Lab PR
	Curr Lab PRM
	Curr Lab REF
	Curr Lab ST
	Curr Lab Test
	Curr Lab VCR
9	Curr Lab YP
3	Curr Lab YP (Fiction)

Reserves	
Loans	Location Name
	Reserve 1HR
	Reserve 1WK
1	Reserve 24HR
66	Reserve 2HR
	Reserve 3DAY

Media and Music	
Loans	Location Name
5	Media Stack 2
3	Music Stack 4 Boxed CD
17	Music Stack 4 CD
	Music Stack 4 LP
4	Music Stack 4 Media
	Music Stack 4 Min. Score
4	Music Stack 4 Oversize
10	Music Stack 4 Score

Miscellaneous	
Loans	Location Name
	CCSU Theses/Dissertations Stack 6
	Circ Desk
	Circulation 2 Hours
4	Circulation Desk Equipment
	Circulation Desk Games
	Display at Circulation
	Gov Docs Stack 6
1	Italian Resource Center
3	On Exhibit
24	Polish - Stack 2
	Rare Bks Equity
	Rare Books
	Ready Reference
4	Reference
	Stack 1 - Oversize
52	Stack Level 1
	Stack Level 2
58	Stack Level 3
98	Stack Level 4
97	Stack Level 5
84	Stack Level 6

February 2022 Monthly Circulation Statistics

CIRCULATION STATISTICS February

Circulation Transactions FEB

General Collection	541
Reserve Collection	76
Reserves (Digital)	
Number of Renewals	

Total Circulation In House Use 617

CSCU Consortium Resource Sharing Provided to other libraries: FEB

Total

Holds Cancelled
Total: 0

Received from other libraries: FEB
Total: *ALMA

Curriculum Lab	
Loans	Location Name
	Curr Lab
	Curr Lab AID
	Curr Lab BE
4	Curr Lab C
	Curr Lab CD
	Curr Lab CS
	Curr Lab DVD
	Curr Lab GAM
3	Curr Lab J
5	Curr Lab J (Fiction)
8	Curr Lab JPB
	Curr Lab KIT
	Curr Lab MAP
6	Curr Lab PR
	Curr Lab PRM
	Curr Lab REF
	Curr Lab ST
	Curr Lab Test
	Curr Lab VCR
3	Curr Lab YP
6	Curr Lab YP (Fiction)

Reserves	
Loans	Location Name
	Reserve 1HR
	Reserve 1WK
3	Reserve 24HR
72	Reserve 2HR
1	Reserve 3DAY

Media and Music	
Loans	Location Name
3	Media Stack 2
	Music Stack 4 Boxed CD
10	Music Stack 4 CD
6	Music Stack 4 LP
	Music Stack 4 Media
	Music Stack 4 Min. Score
2	Music Stack 4 Oversize
10	Music Stack 4 Score

Miscellaneous	
Loans	Location Name
	CCSU Theses/Dissertations Stack 6
	Circ Desk
3	Circulation 2 Hours
18	Circulation Desk Equipment
	Circulation Desk Games
	Display at Circulation
1	Gov Docs Stack 6
3	Italian Resource Center
	On Exhibit
19	Polish - Stack 2
	Rare Bks Equity
	Rare Books
	Ready Reference
4	Reference
	Stack 1 - Oversize
55	Stack Level 1
	Stack Level 2
106	Stack Level 3
120	Stack Level 4
77	Stack Level 5
69	Stack Level 6

March 2022 Monthly Circulation Statistics

CIRCULATION STATISTICS March

Circulation Transactions **MAR**

General Collection	473
Reserve Collection	78
Reserves (Digital)	
Number of Renewals	

Total Circulation 551

In House Use

CSCU Consortium Resource Sharing

Provided to other libraries: **MAR**

Total

Holds Cancelled

Total: 0

Received from other libraries: **MAR**

Total: *ALMA

Curriculum Lab	
Loans	Location Name
	Curr Lab
	Curr Lab AID
	Curr Lab BE
	Curr Lab C
	Curr Lab CD
	Curr Lab CS
	Curr Lab DVD
	Curr Lab GAM
4	Curr Lab J
8	Curr Lab J (Fiction)
12	Curr Lab JPB
	Curr Lab KIT
	Curr Lab MAP
8	Curr Lab PR
	Curr Lab PRM
	Curr Lab REF
	Curr Lab ST
	Curr Lab Test
	Curr Lab VCR
4	Curr Lab YP
7	Curr Lab YP (Fiction)

Reserves	
Loans	Location Name
	Reserve 1HR
	Reserve 1WK
1	Reserve 24HR
77	Reserve 2HR
	Reserve 3DAY

Media and Music	
Loans	Location Name
6	Media Stack 2
1	Music Stack 4 Boxed CD
8	Music Stack 4 CD
	Music Stack 4 LP
	Music Stack 4 Media
	Music Stack 4 Min. Score
	Music Stack 4 Oversize
	Music Stack 4 Score

Miscellaneous	
Loans	Location Name
	CCSU Theses/Dissertations Stack 6
	Circ Desk
12	Circulation 2 Hours
14	Circulation Desk Equipment
	Circulation Desk Games
4	Display at Circulation
	Gov Docs Stack 6
31	Italian Resource Center
	On Exhibit
15	Polish - Stack 2
	Rare Bks Equity
	Rare Books
1	Ready Reference
11	Reference
	Stack 1 - Oversize
57	Stack Level 1
	Stack Level 2
127	Stack Level 3
150	Stack Level 4
102	Stack Level 5
93	Stack Level 6

8 Latin American, Latino, and Caribbean Center
3 UNASSIGNED location

April 2022 Monthly Circulation Statistics

CIRCULATION STATISTICS April

Circulation Transactions APR

General Collection	661
Reserve Collection	67
Reserves (Digital)	
Number of Renewals	

Total Circulation In House Use 728

CSCU Consortium Resource Sharing Provided to other libraries: APR
Total

Holds Cancelled
Total: 0

Received from other libraries: APR
Total: *ALMA

Curriculum Lab	
Loans	Location Name
	Curr Lab
	Curr Lab AID
	Curr Lab BE
	Curr Lab C
	Curr Lab CD
	Curr Lab CS
	Curr Lab DVD
	Curr Lab GAM
4	Curr Lab J
7	Curr Lab J (Fiction)
29	Curr Lab JPB
	Curr Lab KIT
	Curr Lab MAP
4	Curr Lab PR
	Curr Lab PRM
	Curr Lab ST
	Curr Lab Test
	Curr Lab VCR
10	Curr Lab YP
17	Curr Lab YP (Fiction)

Reserves	
Loans	Location Name
	Reserve 1HR
	Reserve 1WK
4	Reserve 24HR
58	Reserve 2HR
5	Reserve 3DAY

Media and Music	
Loans	Location Name
6	Media Stack 2
1	Music Stack 4 Boxed CD
	Music Stack 4 CD
	Music Stack 4 LP
	Music Stack 4 Media
	Music Stack 4 Min. Score
1	Music Stack 4 Oversize
	Music Stack 4 Score

Miscellaneous	
Loans	Location Name
	CCSU Theses/Dissertations Stack 6
	Circ Desk
7	Circulation 2 Hours
22	Circulation Desk Equipment
	Circulation Desk Games
7	Display at Circulation
	Gov Docs Stack 6
1	Italian Resource Center
6	On Exhibit
29	Polish - Stack 2
	Rare Bks Equity
	Rare Books
	Ready Reference
4	Reference
	Oversize
48	Stack Level 1
	Stack Level 2
116	Stack Level 3
109	Stack Level 4
116	Stack Level 5
117	Stack Level 6

May 2022 Monthly Circulation Statistics

CIRCULATION STATISTICS May

Circulation Transactions **MAY**

General Collection	507
Reserve Collection	60
Reserves (Digital)	
Number of Renewals	

Total Circulation In House Use 567

CSCU Consortium Resource Sharing **MAY**

Provided to other libraries: **MAY**
Total

Holds Cancelled
Total: 0

Received from other libraries: **MAY**
Total: *ALMA

Curriculum Lab	
Loans	Location Name
	Curr Lab
	Curr Lab AID
	Curr Lab BE
1	Curr Lab C
	Curr Lab CD
	Curr Lab CS
	Curr Lab DVD
	Curr Lab GAM
14	Curr Lab J
4	Curr Lab J (Fiction)
17	Curr Lab JPB
	Curr Lab KIT
	Curr Lab MAP
5	Curr Lab PR
	Curr Lab PRM
	Curr Lab REF
	Curr Lab ST
	Curr Lab Test
	Curr Lab VCR
7	Curr Lab YP
10	Curr Lab YP (Fiction)

Reserves	
Loans	Location Name
	Reserve 1HR
	Reserve 1WK
	Reserve 24HR
59	Reserve 2HR
1	Reserve 3DAY

Media and Music	
Loans	Location Name
3	Media Stack 2
	Music Stack 4 Boxed CD
	Music Stack 4 CD
	Music Stack 4 LP
	Music Stack 4 Media
	Music Stack 4 Min. Score
4	Music Stack 4 Oversize
6	Music Stack 4 Score

Miscellaneous	
Loans	Location Name
	CCSU Theses/Dissertations Stack 6
	Circ Desk
7	Circulation 2 Hours
23	Circulation Desk Equipment
	Circulation Desk Games
5	Display at Circulation
	Gov Docs Stack 6
	Italian Resource Center
	On Exhibit
21	Polish - Stack 2
	Rare Bks Equity
	Rare Books
	Ready Reference
	Reference
	Stack 1 - Oversize
39	Stack Level 1
	Stack Level 2
79	Stack Level 3
125	Stack Level 4
80	Stack Level 5
57	Stack Level 6

Interlibrary Loan Annual Statistics FY 2021-22 - Type of ILL services, broken down by month, compared to prior fiscal year

Interlibrary Loan Annual Statistics													Changes in ILL Activity FY 2021 to FY 2022		
Fiscal 2022	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Annual Total	Annual Total	Percentage
COVID Pandemic (March-June 2020)													2021-2022	2020-2021	Change
Lending Requests															
Filled by originals	96	202	138	116	84	66	75	67	67	64	41	45	1061	599	77%
Filled by photocopy	123	83	244	250	193	144	184	259	296	207	152	170	2305	1800	28%
Total	219	285	382	366	277	210	259	326	363	271	193	215	3366	2399	40%
Borrowing Requests															
Filled by originals	28	32	41	34	30	23	31	33	31	28	27	29	367	297	24%
Filled by photocopy	133	58	315	271	198	122	170	258	185	185	118	115	2128	688	209%
Total	161	90	356	305	228	145	201	291	216	213	145	144	2495	985	153%
Unfilled Requests															
Lending	226	204	355	352	235	192	239	364	311	267	164	143	3052	2961	3%
Borrowing	2	8	29	36	22	15	57	30	3	2	15	16	235	273	-14%
Grand Total	608	587	1122	1059	762	562	756	1011	893	753	517	518	9148	6618	38%

Interlibrary Loan Monthly Statistics

July 2021

**Interlibrary Loan Monthly Statistics
Fiscal 2022
July-21**

Lending Requests

Filled by originals	96
Filled by photocopy	123
Total	219

Borrowing Requests

Filled by originals	28
Filled by photocopy	133
Total	161

Unfilled Requests

Lending	226
Borrowing	2

Grand Total	608
--------------------	------------

Lending Statistics Report

	Articles-Filled	Loans-Filled	Unfilled	Filled Request	Total Requests
ILLiad	93	96	190	189	379
RAPID	30		36		66
CSCU/SUNY Consortia					0
TOTAL	123	96	226	189	445

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	59	28	87
Rapid	74		
CSCU/SUNY *not applicable			
Total	133	28	87

Unfilled - ILLiad	0	0	0
Unfilled-Rapid	2		2
Unfilled CSCU/SUNY			0
TOTAL	2	0	2

August 2021

**Interlibrary Loan Monthly Statistics
Fiscal 2022
August-21**

Lending Requests

Filled by originals	202
Filled by photocopy	83
Total	285

Borrowing Requests

Filled by originals	32
Filled by photocopy	58
Total	90

Unfilled Requests

Lending	204
Borrowing	8

Grand Total	587
--------------------	------------

Lending Statistics Report

	Articles-Filled	Loans-Filled	Unfilled	Filled Request	Total Requests
ILLiad	51	202	175	253	428
RAPID	32		29		61
CSCU/SUNY Consortia					0
TOTAL	83	202	204	253	489

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	27	32	59
Rapid	31		
CSCU/SUNY *not applicable			
Total	58	32	59

Unfilled - ILLiad	0	0	0
Unfilled-Rapid	8		8
Unfilled CSCU/SUNY			0
TOTAL	8	0	8



September 2021

Interlibrary Loan Monthly Statistics
Fiscal 2022
September-21

Lending Requests

Filled by originals	138
Filled by photocopy	244
Total	382

Borrowing Requests

Filled by originals	41
Filled by photocopy	315
Total	356

Unfilled Requests

Lending	355
Borrowing	29

Grand Total	1122
--------------------	-------------

Lending Statistics Report

	Articles- Filled	Loans-Filled	Unfilled	led Request	Requests
ILLiad	191	138	324	329	653
RAPID	53		31		84
CSCU/SUNY Consortia					0
TOTAL	244	138	355	382	737

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	125	41	166
Rapid	190		
CSCU/SUNY *not applicable			
Total	315	41	166

Unfilled - ILLiad			28
Unfilled-Rapid	1		1
Unfilled CSCU/SUNY			0
TOTAL	1	0	29

October 2021

Interlibrary Loan Monthly Statistics
Fiscal 2022
13/1/2021

Lending Requests

Filled by originals	116
Filled by photocopy	250
Total	366

Borrowing Requests

Filled by originals	34
Filled by photocopy	271
Total	305

Unfilled Requests

Lending	352
Borrowing	36

Grand Total	1059
--------------------	-------------

Lending Statistics Report

	Articles- Filled	Loans-Filled	Unfilled	led Reque	Total Requests
ILLiad	192	116	312	308	620
RAPID	58		40		98
CSCU/SUNY Consortia					0
TOTAL	250	116	352	366	718

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	109	34	143
Rapid	162		
CSCU/SUNY *not applicable			
Total	271	34	143

Unfilled - ILLiad			34
Unfilled-Rapid	2		2
Unfilled CSCU/SUNY			0
TOTAL	2	0	36

November 2021

**Interlibrary Loan Monthly Statistics
Fiscal 2022
November-21**

Lending Requests

Filled by originals	84
Filled by photocopy	193
Total	277

Borrowing Requests

Filled by originals	30
Filled by photocopy	198
Total	228

Unfilled Requests

Lending	235
Borrowing	22
Grand Total	762

Lending Statistics Report

	Articles-Filled	Loans-Filled	Unfilled	Lending Requests	Borrowing Requests
ILLiad	147	84	205	231	436
RAPID	46		30		76
CSCU/SUNY Consortia					0
TOTAL	193	84	235	231	512

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	81	30	111
Rapid	117		
CSCU/SUNY *not applicable			
Total	198	30	111
Unfilled - ILLiad			20
Unfilled-Rapid	2		2
Unfilled CSCU/SUNY			0
TOTAL	2	0	22

December 2021

**Interlibrary Loan Monthly Statistics
Fiscal 2022
December-21**

Lending Requests

Filled by originals	66
Filled by photocopy	144
Total	210

Borrowing Requests

Filled by originals	23
Filled by photocopy	122
Total	145

Unfilled Requests

Lending	192
Borrowing	15
Grand Total	562

Lending Statistics Report

	Articles-Filled	Loans-Filled	Unfilled	Lending Requests	Borrowing Requests
ILLiad	93	66	174	159	333
RAPID	51		18		69
CSCU/SUNY Consortia					0
TOTAL	144	66	192	159	402

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	37	23	60
Rapid	85		
CSCU/SUNY *not applicable			
Total	122	23	60
Unfilled - ILLiad			15
Unfilled-Rapid	0		0
Unfilled CSCU/SUNY			0
TOTAL	0	0	15

January 2022

Interlibrary Loan Monthly Statistics

Fiscal 2022

January-22

Lending Requests

Filled by originals	75
Filled by photocopy	184
Total	259

Borrowing Requests

Filled by originals	31
Filled by photocopy	170
Total	201

Unfilled Requests

Lending	239
Borrowing	57
Grand Total	756

Lending Statistics Report

	Articles	Filloans	Fille	Unfilled	led Reque	Total Requests
ILLiad	146	75		211	221	432
RAPID	38			28		66
CSCU/SUNY Consortia						0
TOTAL	184	75		239	221	498

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	75	31	106
Rapid	95		
CSCU/SUNY *not applicable			
Total	170	31	106
Unfilled - ILLiad			54
Unfilled-Rapid	3		3
Unfilled CSCU/SUNY			0
TOTAL	3	0	57

February 2022

**Interlibrary Loan Monthly Statistics
Fiscal 2022
February-22**

Lending Requests

Filled by originals	67
Filled by photocopy	259
Total	326

Borrowing Requests

Filled by originals	33
Filled by photocopy	258
Total	291

Unfilled Requests

Lending	364
Borrowing	30
Grand Total	1011

Lending Statistics Report

	Articles	Loans	Unfilled	Total Requests
ILLiad	201	67	333	601
RAPID	58		31	89
CSCU/SUNY Consortia				0
TOTAL	259	67	364	690

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	163	33	196
Rapid	95		
CSCU/SUNY *not applicable			
Total	258	33	196

Unfilled - ILLiad			27
Unfilled-Rapid	3		3
Unfilled CSCU/SUNY			0
TOTAL	3	0	30

March 2022
 Interlibrary Loan Monthly Statistics
 Fiscal 2022
 March-22

Lending Requests

Filled by originals	67
Filled by photocopy	296
Total	363

Borrowing Requests

Filled by originals	31
Filled by photocopy	185
Total	216

Unfilled Requests

Lending	311
Borrowing	3
Grand Total	893

Lending Statistics Report

	Articles	Filloans	Filled	Unfilled	Total Requests
ILLiad	236	67	278	303	581
RAPID	60		33		93
CSCU/SUNY Consortia					0
TOTAL	296	67	311	303	674

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	65	31	96
Rapid	120		
CSCU/SUNY *not applicable			
Total	185	31	96
Unfilled - ILLiad			18
Unfilled-Rapid	3		3
Unfilled CSCU/SUNY			0
TOTAL	3	0	3

April 2022
 Interlibrary Loan Monthly Statistics
 Fiscal 2022
 April-22

Lending Requests

Filled by originals	64
Filled by photocopy	207
Total	271

Borrowing Requests

Filled by originals	28
Filled by photocopy	185
Total	213

Unfilled Requests

Lending	267
Borrowing	2
Grand Total	753

Lending Statistics Report

	Articles	Filloans	Filled	Unfilled	Total Requests
ILLiad	169	64	232	233	465
RAPID	38		35		73
CSCU/SUNY Consortia					0
TOTAL	207	64	267	233	538

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	71	28	99
Rapid	114		
CSCU/SUNY *not applicable			
Total	185	28	99
Unfilled - ILLiad			20
Unfilled-Rapid	2		2
Unfilled CSCU/SUNY			0
TOTAL	2	0	2

May 2022

Interlibrary Loan Monthly Statistics
Fiscal 2022
May-22

Lending Requests

Filled by originals	41
Filled by photocopy	152
Total	193

Borrowing Requests

Filled by originals	27
Filled by photocopy	118
Total	145

Unfilled Requests

Lending	164
Borrowing	15
Grand Total	517

Lending Statistics Report

	Articles	Loans	Filled	Unfilled	Total Requests
ILLiad	125	41	143	166	309
RAPID	27		21		48
CSCU/SUNY Consortia					0
TOTAL	152	41	164	166	357

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	41	27	68
Rapid	77		
CSCU/SUNY *not applicable			
Total	118	27	68
Unfilled - ILLiad			15
Unfilled-Rapid	0		0
Unfilled CSCU/SUNY			0
TOTAL	0	0	15

June 2022

Interlibrary Loan Monthly Statistics
Fiscal 2022
June-22

Lending Requests

Filled by originals	45
Filled by photocopy	170
Total	215

Borrowing Requests

Filled by originals	29
Filled by photocopy	115
Total	144

Unfilled Requests

Lending	143
Borrowing	16
Grand Total	518

Lending Statistics Report

	Articles	Loans	Filled	Unfilled	Total Requests
ILLiad	130	45	134	175	309
RAPID	40		9		49
CSCU/SUNY Consortia					0
TOTAL	170	45	143	175	358

Borrowing Statistics Report

July

	Articles	Loans	Totals
ILLiad	44	29	73
Rapid	71		
CSCU/SUNY *not applicable			
Total	115	29	73
Unfilled - ILLiad			15
Unfilled-Rapid	1		1
Unfilled CSCU/SUNY			0
TOTAL	1	0	16

Addendum III – Information Systems & Resources (ISAR) Annual Report

The Information Systems and Resources Department provides many of the back of house processes that are necessary for information discovery and integration in the 21st-century library. This work includes management of the Integrated Library System, library websites, and the “discovery tool,” a search engine that indexes online, digital, and physical resources. This addendum includes the detailed statistics/ analytics gathered from these systems, the work output of the two librarians who now form the department (Sharon Clapp, Digital Resources Librarian and Dana Hanford, Catalog Librarian, Department Head).

The Year in Review

This past year, there were significant staffing changes. Catalog librarian, Steven Bernstein, transitioned from ISAR to the Acquisitions Librarian position in the Serials and Acquisitions Department. ISAR library technician, Norman Ferriere, retired in October 2021. Norm’s knowledgeable help, quick response, and good cheer will be greatly missed.

ISAR was grateful to have the assistance of graduate student, Martin Reyna, for part of the fall and spring semesters. In addition to his Veteran’s History Project work in the Reference Department, he assisted the Catalog Librarian and the Digital Resources Librarian with various tasks.

Assessment of Online / Digital Library Usage, 2021-22

The picture of all aspects of the library's web/digital presence was positive and on the rise in the 2021-22 fiscal year. The librarian-produced portion of the library's web presence (its website and libguides) increased in usage considerably once again, much as it had in the prior fiscal year.

In addition, while the previous year (2020-21) had seen a dip in usage of the library's CentralSearch (Primo) catalog / discovery tool -- the 2021-22 year saw a rebound in its usage. Usage did not surpass pre-pandemic rates, however it rose considerably and is now close to pre-pandemic usage. Given that CentralSearch is the library's catalog for physical resources (in addition to providing a gateway to online resources), it made sense that its usage had dipped during the period of lower in-person visitation by students, faculty, staff, and guest users.

In addition, the increase in usage of other aspects of the library's web presence -- such as the library's primary website and pages it includes on Springshare's LibGuides system -- which was visible in the analytics from 2020-21 has only continued in 2021-22. The users, sessions, and pageviews for the library's web presence are now considerably higher than they were in prior fiscal years, even pre-Covid. Increases in content via the LibGuides system during the pandemic (due to reference focus on both the improvement of existing guides and perhaps more importantly, increased authoring of subject and course guides) have helped to increase both the findability and the usage of the library online.

When analyzing online/web usage statistics, it is important to be aware of factors that may influence usage of these resources. The following are some of the influences on the library's online usage:

- Number of students enrolled at CCSU. In a subset of that number, the number of students seeking *scholarly* resources online. If, for example, there are fewer professors assigning projects that require scholarly resources, that reality will affect our usage.
- Awareness of the library's online resources.
- The amount of digital content that the library has been able to acquire or create and maintain.
- The findability of the library's web content.
- The usability, accessibility, and applicability / usefulness of the library's web content
- The amount of online content available to users (as librarians have shifted to greater work in the creation of online library guides and course resources, the quality and quantity of our web presence has significantly increased).

Primo (CentralSearch) Sessions & Search Analytics

The vendor behind the Alma/Primo system on which CentralSearch is based (Ex Libris) also provides a suite of analytics. This year saw a rebound from a CentralSearch 2020-21 usage low of 89,037 sessions to 97,241 Sessions.

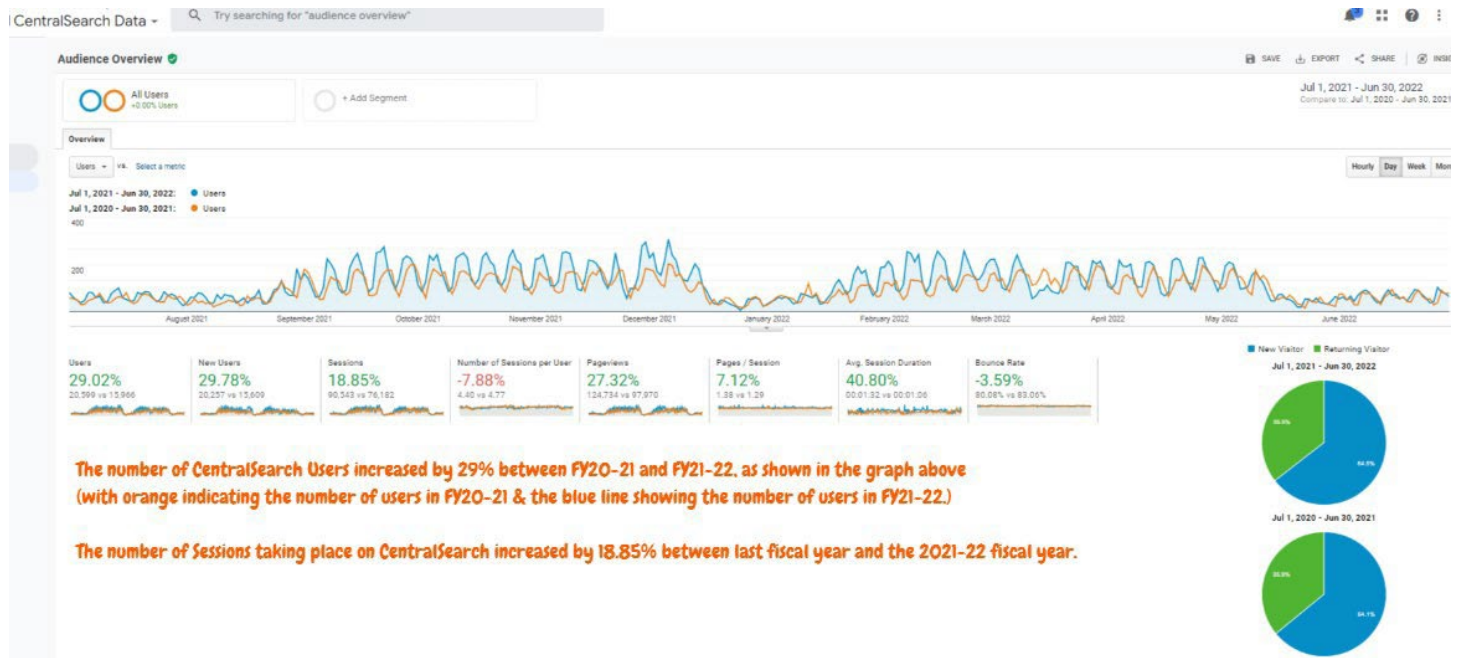
CentralSearch/Primo Usage
 Statistics
 Users & Pageviews
 (Data source: Google Analytics)

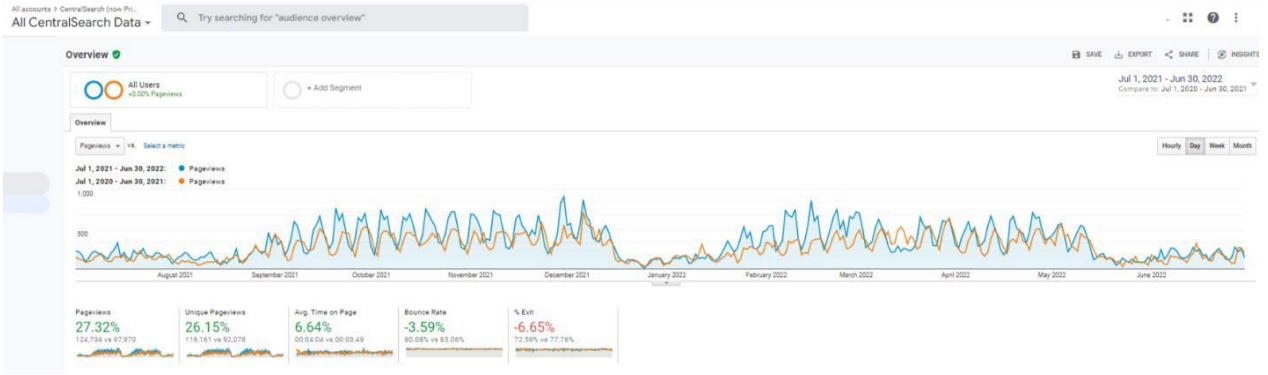
	<u>2020-21</u>	<u>2021-22</u>
Users	15,874	20,599
New Users	15,609	20,257
Pageviews	97,970	124,734

Searches/Browses & Sessions
 (Data source: Primo Analytics,
 Ex Libris)

	<u>2021-22</u>
Total Searches / Browsers (Actions section of Primo dashboard/report)	151,451
Sessions from Primo Analytics (Sessions section of Primo dashboard/report)	97,241

The DRL added code for Google Analytics to the CentralSearch system in 2019 to aid in understanding usage and users of the catalog – insights that are not available through Ex Libris’ Primo Analytics. These analytics show that there was a 29% increase in the number of users over the 2020-21 fiscal year in 2021-22.



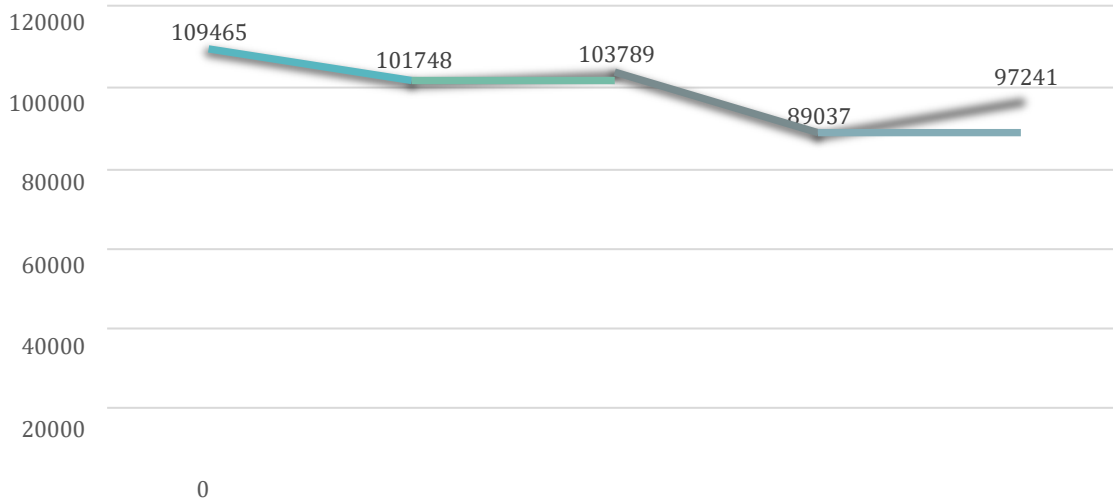


Usage statistics for CentralSearch from Ex Libris' Primo Analytics – Sessions: Trends by Year and Month

A more comprehensive view of CentralSearch/Primo usage over time is available through the Primo Analytics tool from Ex Libris, which allowed for an evaluation of the number of sessions for multiple fiscal years (since the migration in 2017). The information on the number of sessions is derived from Primo Analytics, found in the “Actions” report.

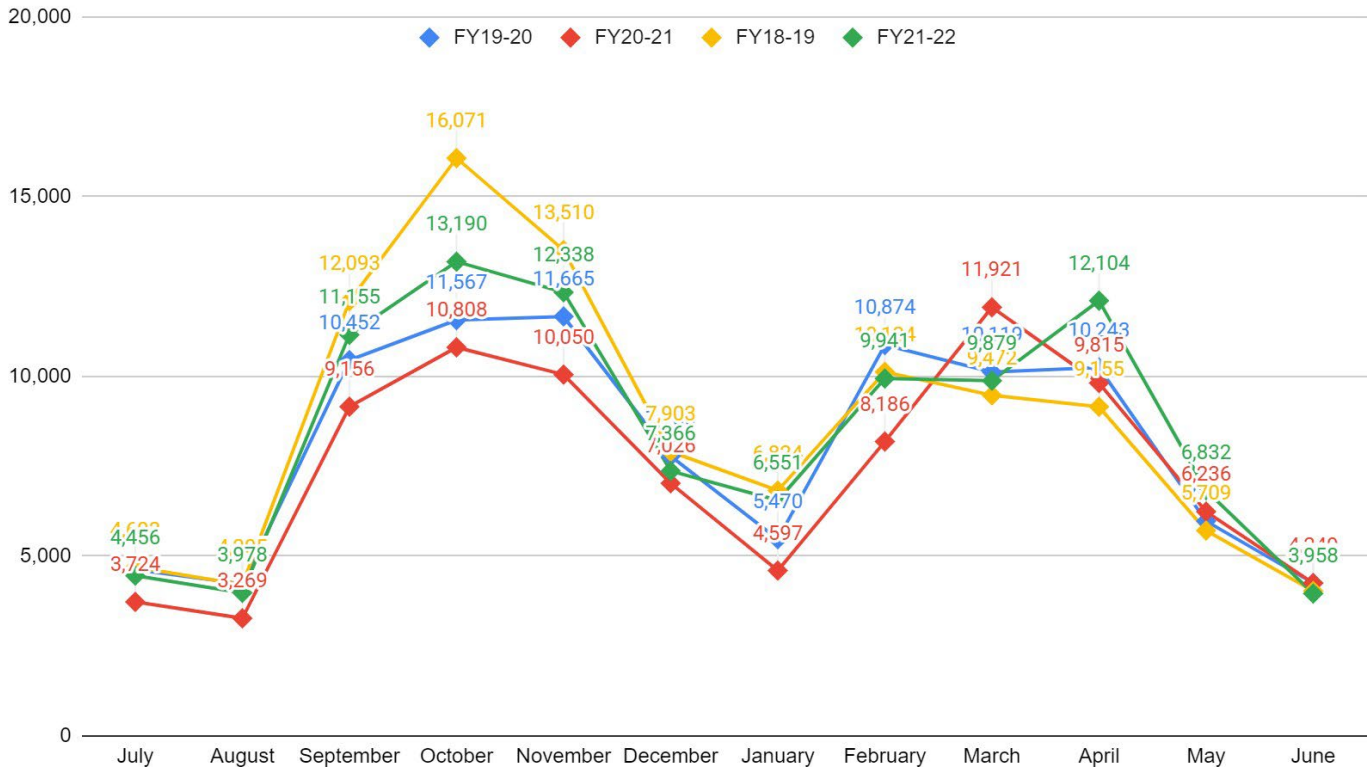
Fiscal Year	Total Sessions
2017-18	109,465
2018-19	101,748
2019-20	103,789
2020-21	89,037
2021-22	97,241

Primo Analytics (CentralSearch)- Sessions Per Fiscal Year



	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22
SESSIONS	109465	101748	103789	89037	97241

CentralSearch Sessions from Primo Analytics



Fiscal Year	July	August	Sept.	October	November	December	January	February	March	April	May	June	Total Sessions
2018-19	4,456	3,978	11,155	13,190	12,338	7,366	6,551	9,941	9,879	12,104	6,832	3,958	101,748
2019-20	4,693	4,205	12,093	16,071	13,510	7,903	6,824	10,124	9,472	9,155	5,709	4,030	103,789
2020-21	3,724	3,269	9,156	10,808	10,050	7,026	4,597	8,186	11,921	9,815	6,236	4,249	89,037
2021-22	4,625	4,225	10,452	11,567	11,665	7,780	5,470	10,874	10,119	10,243	5,972	4,249	97,241

It is likely the usage of the library’s catalog tracks with enrollment. It is also possible that the numbers are affected by the number of library instruction sessions and/or reference librarian outreach. A return to physical library usage probably also increased usage of the catalog, given that it is the tool needed for finding materials in the library (viewing availability and finding where an item is shelved).

Reviewing the Analytics for “Acquisition” of CentralSearch traffic indicates that direct referrals (i.e., hyperlinks to its urls rather than Google searches) to Primo changed to just 78% of traffic in 2021-22, while they made up 89.9% of traffic in the prior fiscal year. Of the referring domains, CCSU’s Blackboard is #13, having provided 81 (0.28%) of users in the past year, which was also a reduction from the prior year, when the number of users from ccsu.blackboard.com was 93 (which was 0.38% of traffic in that period).

The top referring urls for (source of links to) CentralSearch in 2021-22 were:

	Referring URL	Users	New Users	Sessions	Bounce Rate	Pages per Session	Average Session Duration
1	library.ccsu.edu	12,694 (45.12%)	11,700 (75.34%)	40,348 (48.72%)	77.58%	1.37	00:01:48
2	login.microsoftonline.com	8,099 (28.19%)	106 (0.68%)	25,134 (30.35%)	85.27%	1.31	00:01:12
3	ccsu-ccsu-primohosted.exlibrisgroup.com	2,686 (9.35%)	72 (0.46%)	8,934 (10.79%)	71.58%	1.69	00:01:18
4	worldcat.org	1,656 (5.76%)	1,562 (10.06%)	2,130 (2.57%)	90.94%	1.11	00:00:34
5	libguides.ccsu.edu	1,256 (4.37%)	936 (6.03%)	2,229 (2.69%)	86.27%	1.19	00:00:52
6	scholar.google.com	364 (1.27%)	202(1.30%)	917(1.11%)	75.25%	1.52	00:03:03
7	onlinelibrary.wiley.com	133 (0.46%)	45 (0.29%)	176 (0.21%)	94.32%	1.15	00:00:49
8	pubmed.ncbi.nlm.nih.gov	133 (0.46%)	57 (0.37%)	375 (0.45%)	72.27%	1.52	00:02:44
9	libanswers.ccsu.edu	120 (0.42%)	30 (0.19%)	250 (0.30%)	80.80%	1.25	00:01:28
10	scopus.com	116 (0.40%)	55 (0.35%)	246 (0.30%)	71.54%	1.61	00:02:05
11	www-scopus-com.ccsu.idm.oclc.org	103 (0.36%)	69 (0.44%)	277 (0.33%)	64.98%	1.97	00:03:25
12	microsoftonline.com	88 (0.31%)	0 (0.00%)	109 (0.13%)	91.74%	1.20	00:00:24
13	ccsu.blackboard.com	81 (0.28%)	49 (0.32%)	115 (0.14%)	91.30%	1.14	00:00:23
14	ccsu.edu.	67 (0.23%)	59 (0.38%)	85 (0.10%)	91.76%	1.14	00:00:27
15	firstsearch.oclc.org	56 (0.19%)	54 (0.35%)	70 (0.08%)	95.71%	1.04	00:00:22

Ongoing Maintenance: Primo Discovery Tool (Ex Libris)

Primo, branded at CCSU as “CentralSearch,” allows users to search the physical and electronic materials available to them through the library. The Digital Resources Librarian (DRL) continued to maintain, update, and improve upon Ex Libris’ Primo discovery tool in 2021-22, testing quarterly software update and keeping its “Resource Recommender” updated with changes in database / e-resource subscriptions, with the support of E-Resources librarians. The DRL continued to serve as Co-chair of the Primo Expert Team. As part of the ET’s work, the DRL synthesized findings about CCSU libraries’ Primo customizations and is now leading the ET to create a github pages-based repository for documentation the CCSU github organization, making it easy to share knowledge among all CCSU (& other interested) libraries. Mounted on github, it will be easy to refer to github repositories for the web interface’s customization code (which will consist of html/css/javascript).

Web Presence, Server, Systems & Web Interfaces – Impact of DRL Work on Library Users

The library’s website (<https://library.ccsu.edu>) remains the “front door” to the services and resources that it provides online. The website, for example, shows as the top referring url for CentralSearch (Primo).

The library’s website continued to see a rise in usage year over year since its initial drop when the pandemic shut the campus down (FY2019-20) when the number users, for example, dropped by 32.16%. Last year saw a 59.57% increase in the number of library’s web users, for example. This year, the library’s web presence saw another 61.76% increase in the number of users. This means that even with the pandemic drop in users in FY2019-20, the 2021-22 fiscal year saw 75.11% more users than came to the web presence in the 2018-19 fiscal year.

Several systems and applications make up the overall “web presence” of the library, many of which fall under the administration of the DRL, including the externally hosted Springshare suite (currently CCSU’s LibApps includes LibGuides, LibAnswers, LibInsight Lite, and LibWizard). Because much of the library’s web content resides on the LibGuides system, the DRL has been including Google Analytics for both properties (the primary website and the LibGuides) in the overall website usage numbers. The channels’ statistics are broken out in the appendices, however, so that they can be analyzed more carefully.

The DRL updates much of the code that is found across the library’s web presence, some of the content for specific LibGuides, posts to the blog and social media, as needed, and maintains the applications that run on the library’s web hosting service. The DRL also supports several one-off websites, such as a couple of subsites / web applications that support the library and its operations, the Public History department, and Archives/Special Collections, which continue to be maintained on their cloud-based hosting setup.

Cost for Website Impact & Potential Opportunities

The library’s website incurs \$100/year in hosting as an ongoing expense. The code that it uses costs \$0, being based on open standards and licensing (much like the open educational approach for which the DRL regularly advocates).

Running the website takes skills that must continue to evolve as technology and user expectations change. Further investment in the digital capacity of the library (capacity to code and run systems among staff members, for example) might yield more positive results for the library than have already been achieved, with greater attention to what could be seen as the library’s “online branch.” Additional librarians with skills in this area would reduce the risk incurred by the library due to sole source reliance on the DRL for coding work.

Increasing online development capacity would allow the library to offer higher quality (more integrated, usable, accessible, and consistently branded) digital experiences while providing the library more capacity for the documentation, assessment, and optimization of these experiences. Business continuity concerns would also be reduced. The types of skills developed in this line of work can be equally ported to other web interfaces, as is often done by the DRL, for example, in work on the front-end of the digital repository, the catalog/discovery tool, the LibGuides system, forms, online publications, and one-off websites. Such coding skills can also be used for cultural heritage-specific projects, such as work with linked open data, that can make digitized library/archival resources more accessible and useful for researchers.

The ability of the DRL to keep the website impactful at minimal cost to the organization is due to diligence in keeping up skills so that the library can take advantage of low to no-cost / open solutions. These solutions require skills vs. licenses. For this trend to be sustainable, the DRL will have to seek increasing means of automating or reducing work / time spent on more mundane maintenance tasks.

This is why in 2021-22 the DRL will be further investigating the use of automation, as well as looking into AI/ML and doing more collaborative work with the ITC/University website subcommittee. The DRL also will continue collaboration with the larger, public-facing library units such as Reference and Instruction and Access Services for content development, maintenance, and accessibility remediation.

Library web presence - sessions, users, pageviews via Google Analytics

* Combined data from LibGuides (libguides.ccsu.edu) & Main Library Website (library.ccsu.edu)

	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-19*</u>	<u>2019-20*</u>	<u>2020-21*</u>	<u>2021-22*</u>
Sessions:	235,033	228,771	156,052	257,766	192,707	229,456	330,808
Users:	118,325	110,870	64,560	122,536	83,127	132,648	214,575
Pageviews:	399,773	371,797	254,237	371,275	276,680	307,336	436,362

Library web presence sessions, users, pageviews statistics & percent changes via Google Analytics from 2019-2022

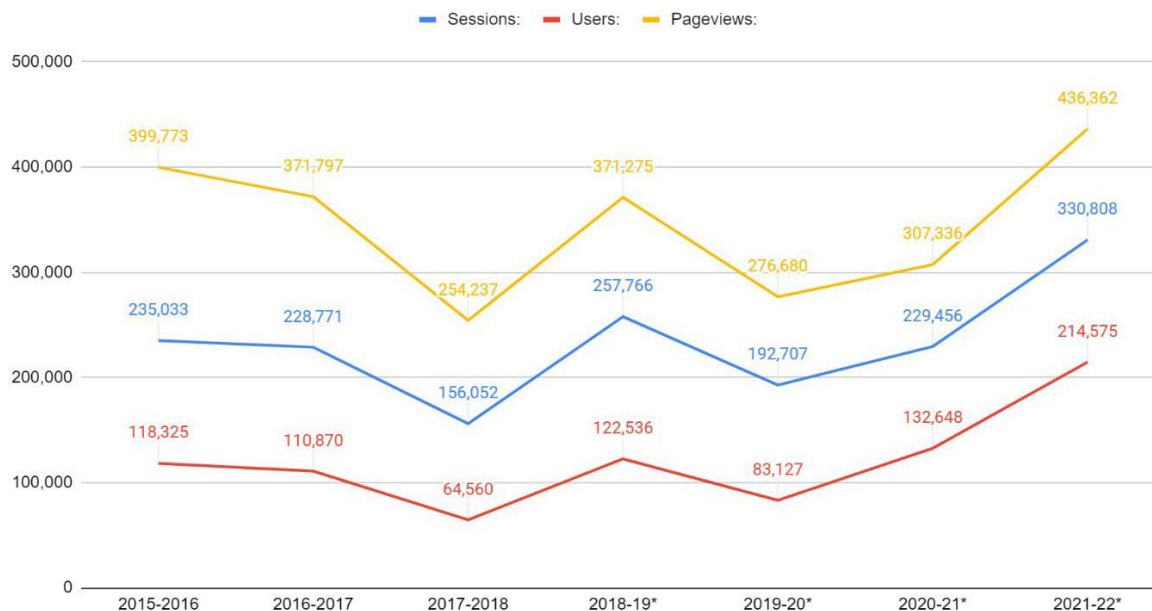
	<u>2019-20*</u>	<u>Increase from 18-19 to 19-20</u>	<u>2020-21*</u>	<u>Increase from 19-20 to 20-21</u>	<u>2021-22*</u>	<u>Increase from 20-21 to 21-22</u>	<u>Increase from 18-19 to 21-22</u>
Sessions:	192,707	-25.24%	229,456	19.07%	330,808	44.17%	28.34%
Users:	83,127	-32.16%	132,648	59.57%	214,575	61.76%	75.11%
Pageviews:	276,680	-25.48%	307,336	11.08%	436,362	41.98%	17.53%

* Indicates where library.ccsu.edu & libguides.ccsu.edu statistics are combined. Formerly, only included library.ccsu.edu data

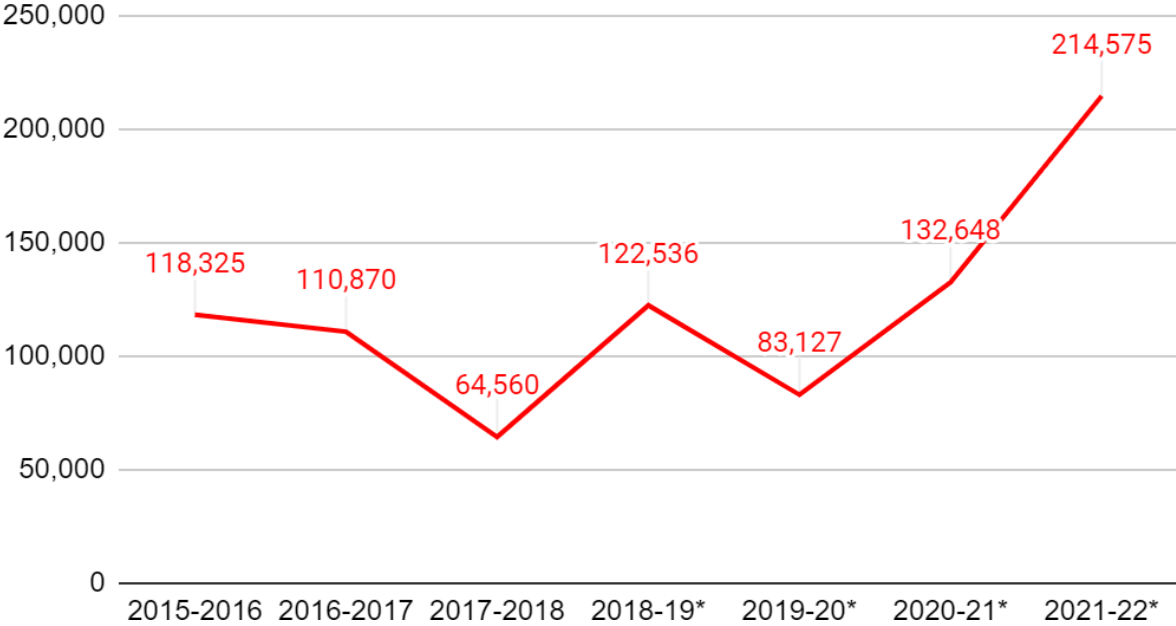
Sessions, Users, and Pageviews – Trends from 2015-22 via Google Analytics

[*] Indicates combined data from LibGuides (libguides.ccsu.edu) & Main Library Website (library.ccsu.edu); prior data included website only

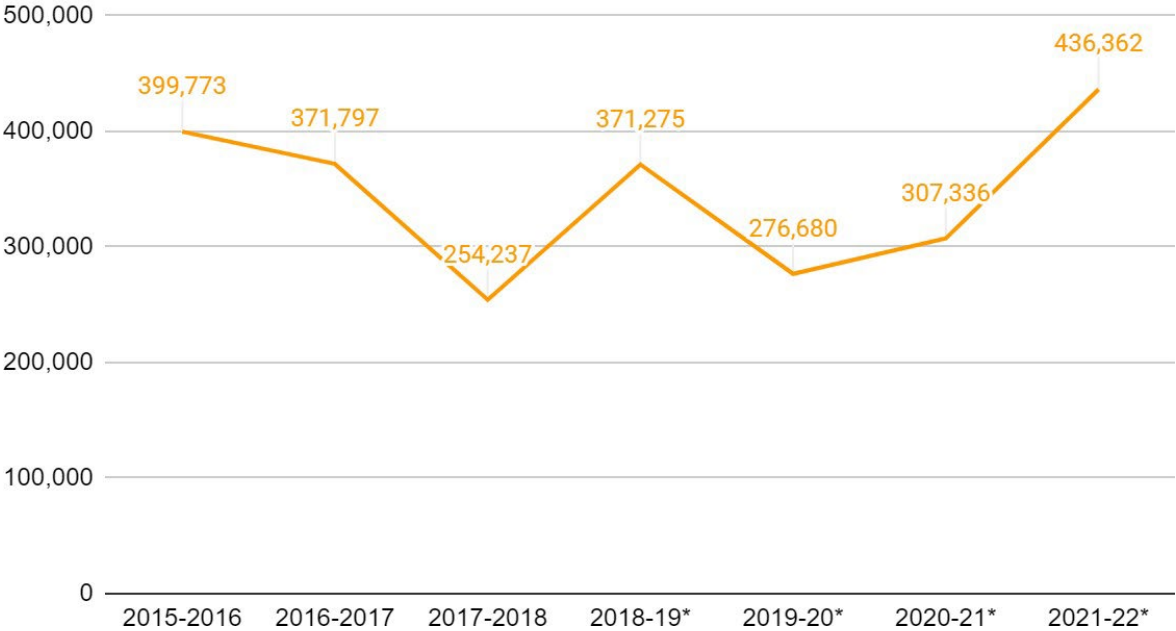
Sessions, Users, & Pageviews on Library's Web Presence (Website & Libguides) Source: Google Analytics



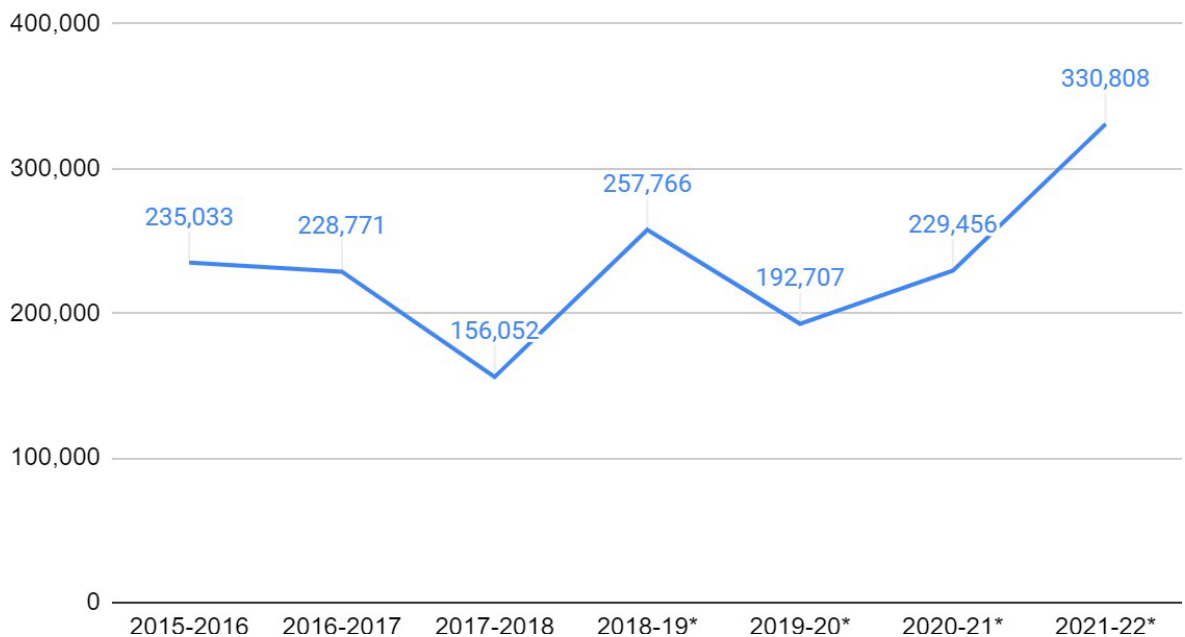
Users via Google Analytics - Library web presence



Pageviews via Google Analytics - Library web presence



Sessions via Google Analytics - Library web presence



Non-library websites / Digital History support:

Omeka websites – the hosts three Omeka websites for academic departments, such as History / Public History:

- Latino History Harvest
- Digital History 511 (from 2016)
- Palmer-Warner House

The DRL maintains and updates the Omeka Classic codebase and the database which is used by this open-source software. This Spring semester, she worked with Professor Juan Coronado, who has recently taken on the digital history work of the Latino History Harvest. (<https://library.ccsu.edu/latinohistoryharvest>).

Website Content Work 2021-22:

Website & web content creation work done this year most significantly included the work done to support CCSU's return to campus. The DRL, in consultation with the Library Director and collaboration with Access Services and Reference/Instruction regularly updated the single point of service "libguide" for Library Services, Policies, and Procedures. There were updates made to this guide throughout the year, particularly as hours and policies evolved. The code used was stored in a git repository to track and revert changes more easily. Changes in staffing also required staff directory modifications (as well as administrative modifications to user accounts on the Springshare and blog systems).

Updates to promotional slideshows and posting of social media content to promote library services and resources were made regularly throughout the year. There has been an increase in promotional work that needed to be ported to the library's website & social media with the library's new Canva Pro subscription and digital signage system. The DRL is one of the Carousel digital signage's administrators and one member of the team that has created and published slides for the displays. Digital signs are screens located on the first floor and in several other locations throughout the library.

In FY2020-21, the DRL regained control of the Google My Business account for the library. This has added another channel for library communications, along with a blog that the library hosts, its Facebook page, and other social media accounts.

Libguides

The DRL also worked on a LibGuide for CCSU's native land acknowledgement that was put live (currently with a private status, so only those with the URL could view it) for the taskforce working on that EDI-related issue. The Open Access LibGuide was updated by the DRL, and the DRL worked with the Library Director to produce a LibGuide that could serve Connecticut's K-12 history/social studies educator as part of the Association for the Study of Connecticut History (ASCH) conference.

Social Media, Communications Channels & Statistics

Each social media channel offers some level of analytics, but it can be challenging to unify the analytics from those channels. This year, the DRL has attempted to include statistics in this report where she was able to track them down and manually aggregate data, as needed:

- Facebook – the Elihu Burritt Library's page - 42 posts were published, reaching 6033 (reach is an estimated metric that suggests how many users may have seen your post - <https://www.facebook.com/business/help/710746785663278>), generating 101 likes and reactions
- Instagram (not available to the DRL at this time)
- Twitter – 31 tweets sent out and 6,914 impressions made
- Google My Business: (only 3 months available - February-July 2022): 19,935 people viewed business profile (7,868 desktop; 7,001 Google Maps mobile; 3,712 Google Search; 1,354 Google Maps desktop; 11,104 searches showed the GMB profile in results)

Google My Business Searches broken down

Search terms that showed your Business Profile in the search results

1. ccsu library 3,829
2. central connecticut state university, stanley street, new britain, ct 1,123
3. central connecticut state university, samuel j. may residence hall, stanley street, new britain, ct 899
4. ccsu, stanley street, new britain, ct 879
5. library 796
6. central connecticut state university 601
7. ccsu, samuel j. may residence hall, stanley street, new britain, ct 596
8. ccsu 491
9. elihu burritt library 458
10. library near me 336
11. ccsu library hours 275
12. elihu burritt 165
13. central connecticut state university library 146
14. elihu burritt library - central connecticut state university (ccsu), stanley street, new britain, ct 117
15. library ccsu 86

Multimedia (Management of Video & Audio Files):

The DRL supports the management of multimedia online on several digital repositories/platforms, such as: Vimeo & CCSU's MediaSpace (Kaltura). This year, the DRL worked with the ISAR's unit head, Library Administration (much thanks to Kimberly Brown-Smith), and student worker Martin Reyes to identify and regain access to many of the library's media files in jeopardy from a preservation standpoint through the Vimeo Pro account. This year, the DRL will migrate all remaining Vimeo-based videos to the Kaltura CCSU Mediaspace platform.

In addition, the DRL evaluated the opportunities/threats of use of the Tiktok short-form video/social media platform and researched the use of a library-specific YouTube channel, which she has recommended that that library roll out.

<p style="text-align: center;">Vimeo & MediaSpace/Kaltura multimedia usage summary FY2021-22:</p> <ul style="list-style-type: none">• Vimeo<ul style="list-style-type: none">○ Files: 111 video• Kaltura / CCSU Mediaspace<ul style="list-style-type: none">○ Files: 153 audio/video
--

Digital Preservation & Conservation by the DRL

The DRL is a member of the CTDA migration team and consults with ISAR's unit head and Digital Humanities Librarian Brian Matzke on digital preservation issues. In addition, the DRL works on "website conservation" – the ongoing maintenance of websites that may ultimately be archived. The DRL is working on a web archiving plan for the library to better support the university and non-library cultural heritage sites.

Usability & Accessibility work:

The DRL partnered with iSchool instructor from San Jose State University (Diane Kovacs) and had students create a usability assessment of the library's website, something that she also coordinated in 2020-21. This year's project included new insights and a reminder of the need for ongoing maintenance work/vigilance when it comes to website accessibility. Each edit may create accessibility issues, so regular audits and remediation of the web presence are required. As user expectations and accessibility requirements continue to evolve, the DRL is required to update and remediate code. This type of work is part of the ongoing maintenance of the web presence. Because the web work evolves so quickly, the DRL spends much of her time each year learning about these types of changes so that they can easily be handled.

Springshare LibApps Administration (LibGuides, LibAnswers, LibInsight Lite, LibWizard):

The DRL is a primary system administrator for the Springshare LibApps platform. The DRL maintains user accounts, supporting colleagues by providing or removing accounts as appropriate when there is staff turnover. She provides documentation and support in the use of the systems, as well as system configuration and troubleshooting. This year, she worked with Reference to make the guide names and URLs more consistent.

With the recent addition of the LibWizard (forms & survey creation tool) product, the DRL has been able to migrate such forms as the Library Instruction Request and the Research Awards submissions, with a resulting improvement in the user experience of submitters and an increase in security for the library's website.

Springshare Suite

LibGuides, LibAnswers, LibInsight Lite & LibWizard Summary / Statistics FY2021-22

LibGuides

- There are 230 guides in the library's LibGuides (Springshare) system.
- There are 167 published guides.
 - 118 are public.
 - 49 are published privately - accessible only by direct URL
- 147 guides had views of more than 0, per the Springshare analytics
- 236,807 views were generated from these guides, per Springshare LibGuides Analytics. This is a significant increase from FY2020-21's 156,721 views (which also had been a significant increase from the number of views in FY2019-20).
[data source: Springshare LibGuides Analytics]
- From Google Analytics, for FY2021-22, LibGuides served
 - 170,029 Users
 - 224,487 Sessions took place
 - 288,219 Pageviews

LibAnswers

- 7,845 RefAnalytics/LibAnswers (Ask a Librarian) questions in all forms – chat, text, phone, in-person - questions were handled. Of these, 28% were basic/directional and 24.3% were Reference. Of the remaining, there were breakdowns into tech support, equipment, office supplies, LMS/Blackboard, and printers, for example, all of which totaled 35.6%. The Circulation/Billing, Interlibrary Loan, and Reserves issues handled approximated 8.4% of the issues recorded.

LibInsight Lite / Tech Support

- 24 issues were reported via the LibInsights tech support request form

LibWizard

- 202 Library instruction requests and 7 research award entries were submitted via the LibWizard system in 2021-22.

[Data sources: Springshare's LibAnswers, LibInsights, and LibWizard statistics]

Analytics & Dashboards

The DRL created a prototype dashboard to meet librarian assessment needs:

<https://libguides.ccsu.edu/libraryimpactdashboard>

Open Educational Resources (OER):

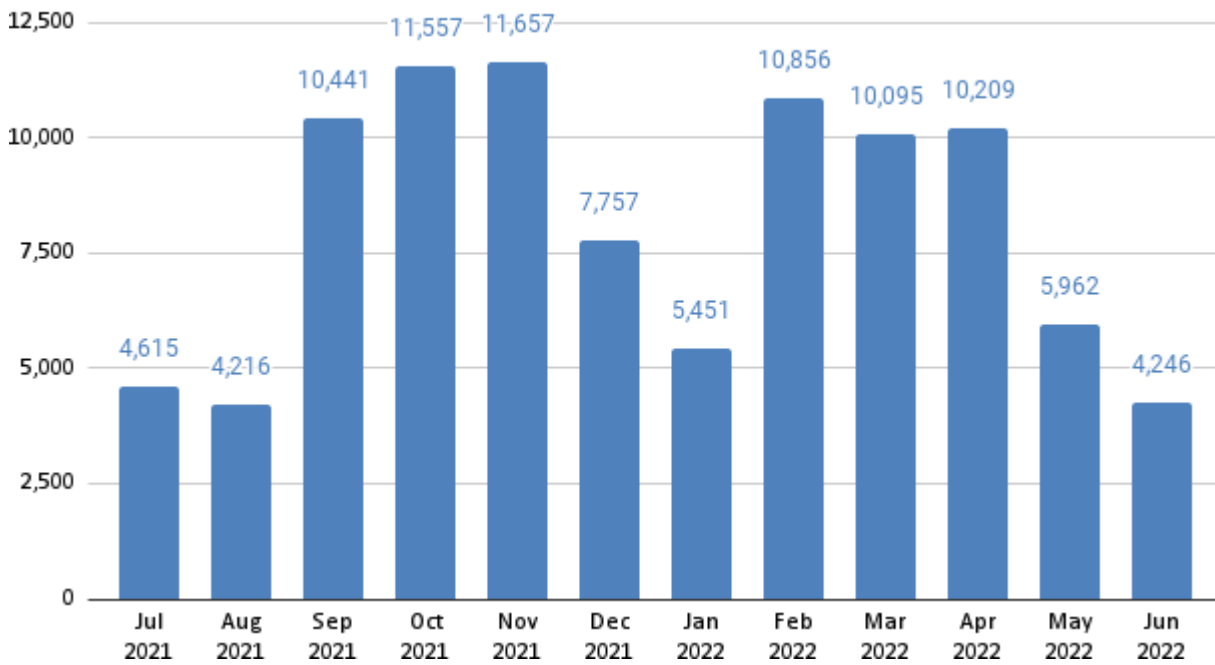
- Along with two Reference and Instructional Librarians (Jillian Maynard & Joy Hansen), worked in the library's OER team, producing two newsletters and seeking a campuswide OER team from the Provost. It is hoped that

- this will be possible in FY2022-23. The DRL continued to serve on the CSU Statewide OER Advisory Council on behalf of CCSU
- Served on the Fair Use Task Force Summer 2021, helping create the CSU Fair Use guide for faculty members (<https://cscu.libguides.com/copyright>)
- Updated LibGuide content and wrote a short article on the topic of Open Access (OA) for Spring OER newsletter
- Consulted with faculty and librarians on issues of copyright, fair use (serving on the Fair Use Task Force for CCSU), accessibility, OER, and OA.

Appendix A: CentralSearch (Primo) Statistics for 2021-22

Sessions (Sessions Report from Primo Analytics)

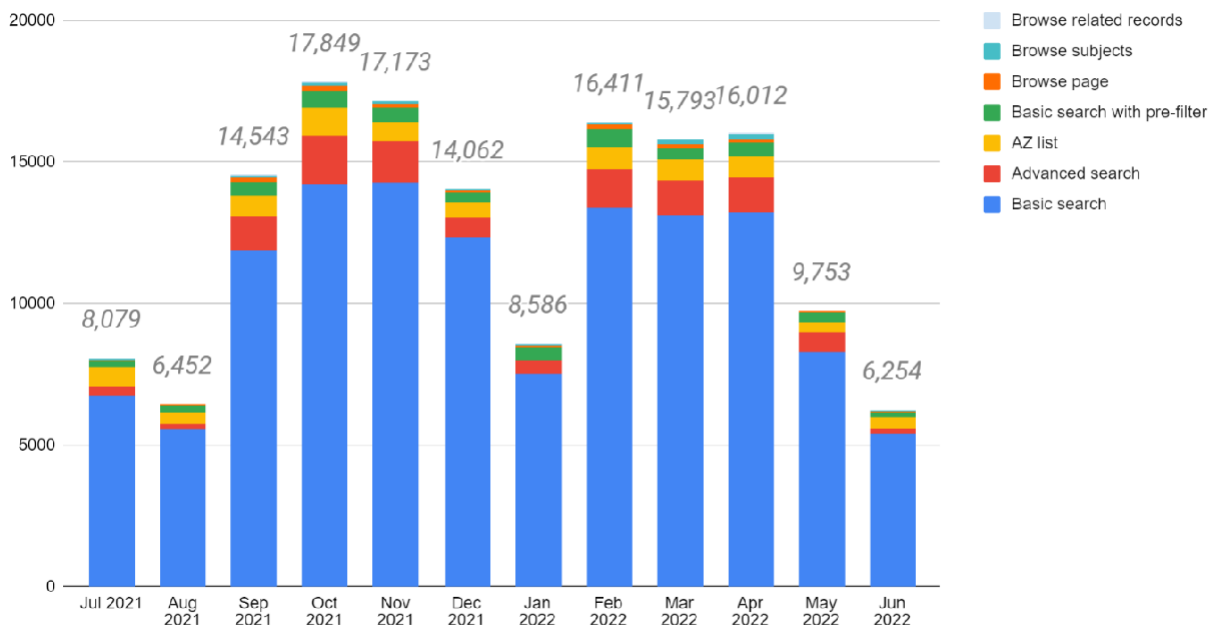
Sessions by Month FY2021-22 (Primo Analytics)



Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	TOTAL FY2021-22
4,615	4,216	10,441	11,557	11,657	7,757	5,451	10,856	10,095	10,209	5,962	4,246	97,062

Searches & Browsers (Actions Report from Primo Analytics)

Searches by type Monthly FY2021-22 (Primo Analytics)



Searches & Browsers of CentralSearch for Fiscal Year 2021-22 (source: Actions report from Primo Analytics)

Month-Yr	Basic searches	Advanced search	AZ list	Browse page	Browse subjects	Browse related records	Browse titles	Browse authors	Session history query	Saved query	Voice Search (All)	Total Search & Browse Actions
Jul 2021	6,958	305	693	54	46	23	17	1	6	4	2	8,109
Aug 2021	5,549	194	375	50	22	10	5	6	0	0	7	6,471
Sep 2021	11,876	1,179	785	120	71	26	16	4	12	13	12	14,600
Oct 2021	14,216	1,706	1,017	187	127	41	12	29	4	9	4	17,907
Nov 2021	14,282	1,448	680	147	75	17	8	7	16	9	10	17,223
Dec 2021	12,317	700	542	76	40	13	14	6	10	1	4	14,097
Jan 2022	7,522	485	3	65	50	24	24	7	2	4	1	8,625
Feb 2022	13,394	1,338	831	124	73	23	10	16	8	20	6	16,472
Mar 2022	13,110	1,236	756	166	123	28	11	5	11	7	4	15,831
Apr 2022	13,202	1,272	700	125	177	45	11	3	8	6	6	16,046
May 2022	8,306	701	318	55	20	7	6	6	8		1	9,782
Jun 2022	5,402	222	387	58	40	8	25	1	4	2	2	6,288

		<i>(Data source: Primo Analytics (Ex Libris))</i>			FY21-22 Total	151,451
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Users (Audience Report from Google Analytics)

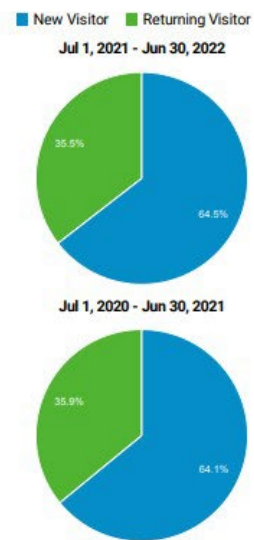
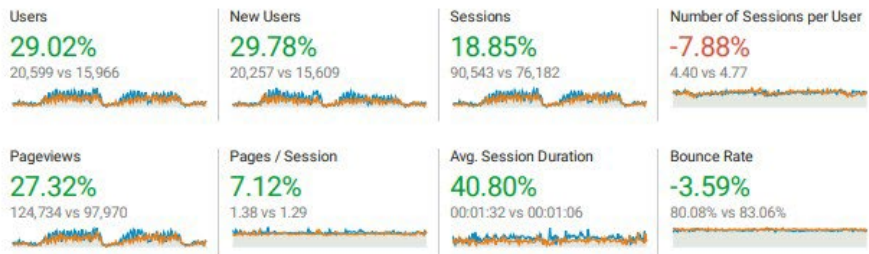
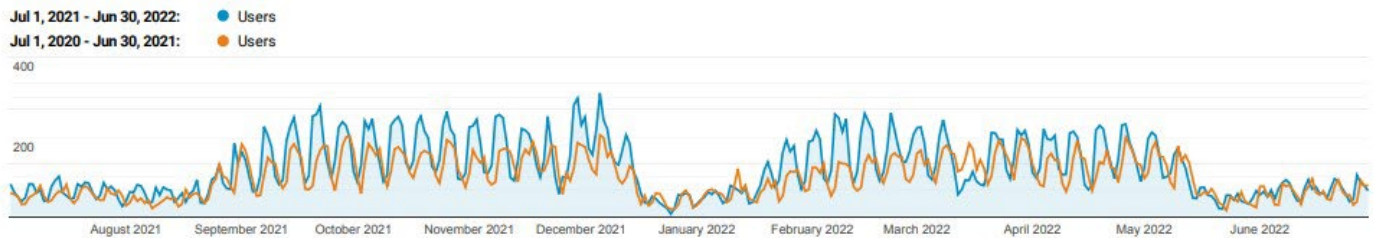
Analytics CentralSearch (now Primo) All CentralSearch Data [Go to report](#)

Audience Overview

All Users +0.00% Users

Jul 1, 2021 - Jun 30, 2022
Compare to: Jul 1, 2020 - Jun 30, 2021

Overview



Users	New Users	Sessions	Pageviews	Pages / Session	Avg. Session Duration
20,599	20,257	90,543	124,734	1.38	00:01:32

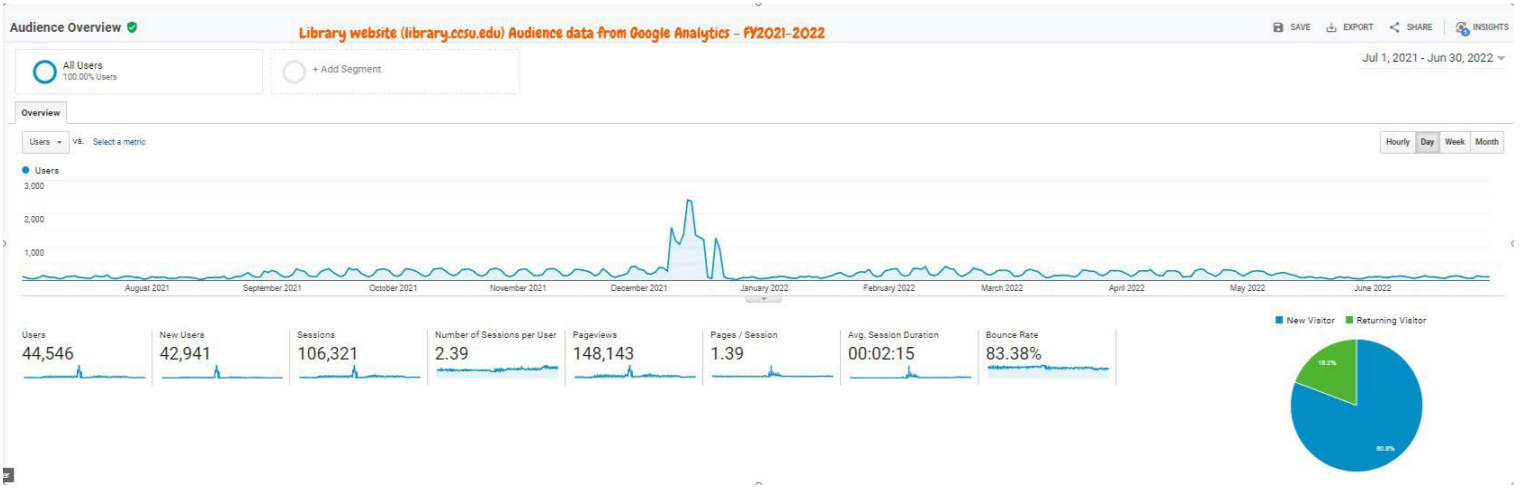
Month	Year	Users
July	2021	1,093
August	2021	1,445
September	2021	3,065
October	2021	3,130
November	2021	2,987
December	2021	2,374

January	2022	1,739
February	2022	2,910
March	2022	2,753
April	2022	2,650
May	2022	1,724
June	2022	1,168
Yearly Total	Jul 1, 2021 - Jun 30, 2022	27,038

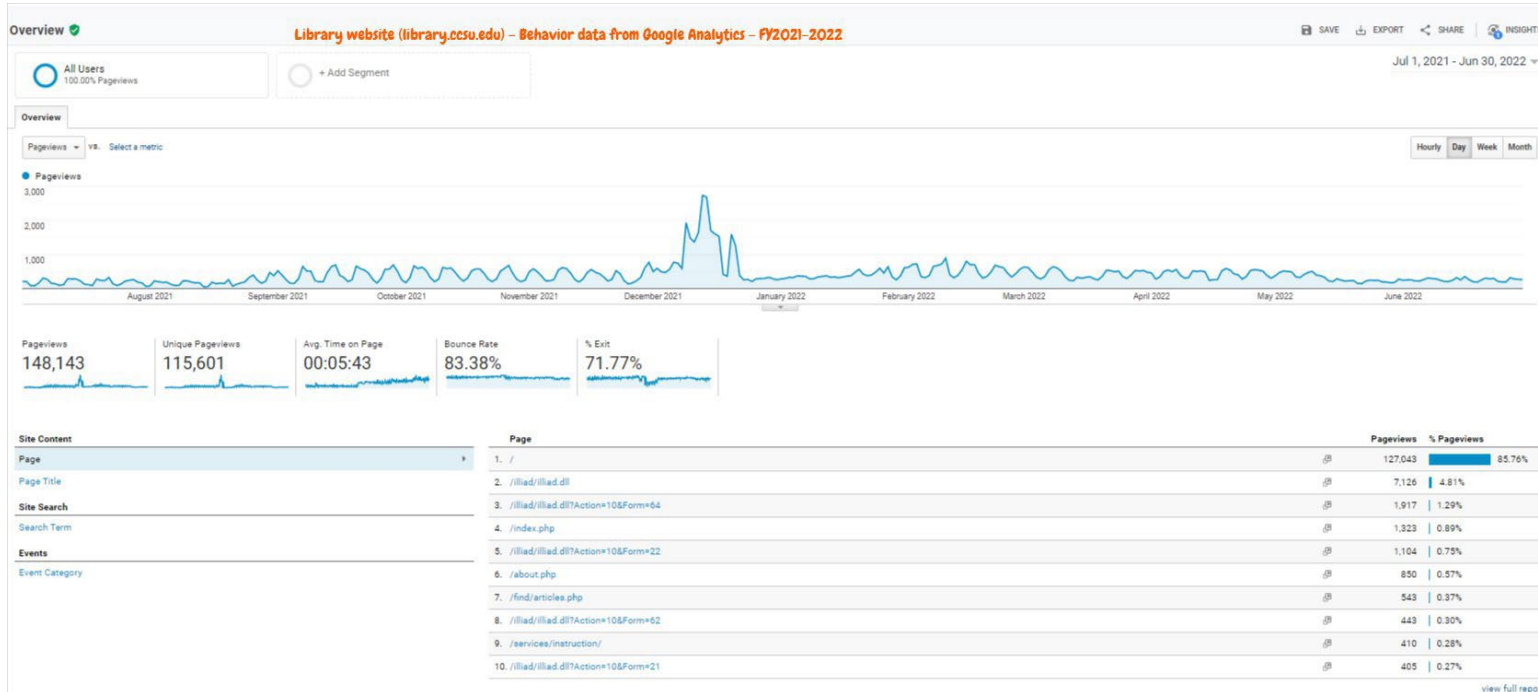
Appendix B: Library Website Usage / Analytics Report (library.ccsu.edu)

from Google Analytics

Users, Sessions, Pageviews from Google Analytics Audience data



Pageviews From Google Analytics Behavior data



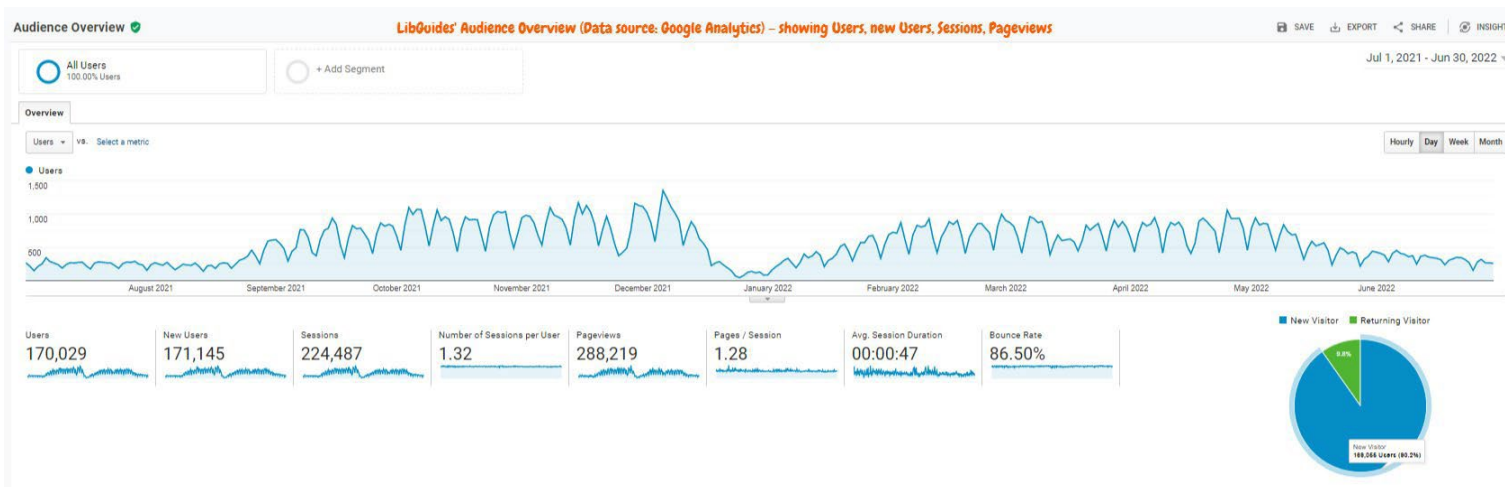
Top 25 Pages on the library's website (hosted at library.ccsu.edu)

Page Title	Pageviews	Unique Pageviews	Avg. Time on Page
Elihu Burritt Library Homepage - Central Connecticut State University (CCSU Library)	128,440	100,995	0:07:46
ILLiad Main Menu	6,207	3,769	0:01:07
ILLiad - Photocopy Request	2,665	2,235	0:01:04

<u>Page Title</u>	<u>Pageviews</u>	<u>Unique Pageviews</u>	<u>Avg. Time on Page</u>
ILLiad - Electronic Delivery	2,116	1,450	0:01:42
ILLiad - Book Request	940	777	0:01:13
ILLiad - New User Registration	932	705	0:01:34
About the Elihu Burritt Library - Central Connecticut State University (CCSU)	850	720	0:01:30
Find Articles at the Elihu Burritt Library - Central Connecticut State University (CCSU)	543	460	0:02:10
ILLiad - Change Password	509	333	0:01:17
ILLiad - Outstanding Request	507	432	0:00:43
Library Instruction Request - Elihu Burritt Library - Central Connecticut State University	411	367	0:01:38
Elihu Burritt Library Research Awards Application for Central Connecticut State University Students	380	335	0:02:24
ILLiad - Checked Out Items	319	219	0:00:27
ILLiad - Book Chapter Request	280	216	0:01:59
Brian O'Connell Collection	240	201	0:00:58
ILLiad - All Request	213	166	0:00:37
John J. Woodcock III Lemon Law Records.	205	175	0:02:34
Research Database Finder at Elihu Burritt Library - Central Connecticut State University (CCSU)	205	145	0:00:37
ILLiad - Request History	160	131	0:00:32
Interlibrary Loan (ILL) at Elihu Burritt Library - Central Connecticut State University (CCSU)	155	139	0:02:31
Pandemic Archive Project - Central Connecticut State University sponsored by the Elihu Burritt Library & the History Department	151	143	0:01:20
Library Newsletters from the Elihu Burritt Library - Central Connecticut State University (CCSU)	133	91	0:00:51
Strategic Plan, 2012-2015 - Elihu Burritt Library - Central Connecticut State University	103	101	0:00:22
Library Service Request Forms - Elihu Burritt Library - Central Connecticut State University (CCSU)	98	95	0:00:23
Annual Reports, Statistics, and Strategic Plan - Elihu Burritt Library - Central Connecticut State University (CCSU)	86	82	0:00:31
TOTALS	148,143	115,601	0:05:43

Appendix C: LibGuides Usage Reports from Google Analytics & LibGuides (Springshare) Statistics

Users, Sessions, Pageviews from Google Analytics Audience data



LibGuides Usage Statistics - # of Guide Views per Springshare's Statistics

Guide ID	Name	Views
736245	Citing Your Sources	170185
1068917	Library Services 2021-22	11083
736251	Scholarly Journals, Trade Journals and Popular Magazines: What are the Differences?	5397
736281	Burritt Library Basics	4691
736249	Education Research Guide	4477
736338	Nurse Anesthesia Practice Research Guide	3570
736222	Technical Support and Off Campus Access	2863
736328	History Students' Research Guide and Tools	2517
736263	Tests and Measurements (Psychology, Education, etc) Research Guide	2319
736311	Visual Literacy	1643
736333	Fake News Workshop	1547
1082448	Writing: WRT 110 & 105/110 Introduction to College Writing	1351
1153330	Marketing: MKT 306 Advertising and Promotion (Cistulli)	1347
1188236	Writing: WRT 110/105 Introduction to College Writing (Russell)	1241
865558	Business Research Guide	1191
1056470	Social Work Research Guide	958
1156867	First-Year Experience Research Guide	885
736285	Course Reserves	831
736300	eBooks	802
736270	Interlibrary Loan	749
736340	Management: MGT 295 Fundamentals of Management and Organizational Behavior (Lim)	644

Guide ID	Name	Views
970245	Writing: WRT 110/105 Introduction to College Writing (Patarini)	633
1098625	Criminal Justice Research Guide	524
736262	Career Research Guide	512
736227	Literary Criticism/Book Review Research Guide	496
736239	Primary Sources Research Guide	483
736248	Psychology Research Guide	426
1093194	Theatre Research Guide	391
1177737	Research on the Run Workshop Series (Fall 2021)	385
994151	Open Educational Resources (OER)	377
999130	English: ENG 204 Survey of World Literature: 17th Century to the Present	373
736252	NursingResources Research Guide	362
1184384	Writing: WRT 110 (Chhoeun)	354
1077572	Psychology: PSY 301 Research Methods in Psychological Science (Lopez)	332
1055343	Marketing: MKT 373 Marketing Research (Snyder)	307
736266	Spanish and Latin American Literature Research Guide	305
1080771	Mendeley Reference Manager	289
1212780	Management: MGT 531 Managing and Leading in the Contemporary Organization (Lim)	238
736282	Journalism Research Guide	234
1160423	English: ENG 491 Children's Literature	229
1050111	Latin American, Latino, and Caribbean Topics Research Guide	222
1083706	Zotero Citation Manager	219
1214561	Writing: WRT 100 Fundamentals of Composition	218
736255	Engineering and Technology Research Guide	216
1090852	English: ENG 492 Literature for Young Adults	212
736321	Spotlight on E-Resources	209
1174108	History: HIST 490 Senior Seminar (Mahony)	208
1182290	History: HIST 395 Topics in History (Coronado)	201
1054978	American History Research Guide	200
880867	International Studies Research Guide	198
736233	Mathematics/Math Education Research Guide	194
736280	Access Services and Circulation	191
736305	International & Immigrant Services at CCSU	191
1177888	Writing: WRT 202 (Schipke)	180
969200	Reusable Instruction Content	172
736330	Evaluating Sources	170
920004	Patents and Trademarks	170
736220	Anthropology Research Guide	169
736304	Curriculum Lab	168
1140766	History: HIST 395 Topics in History (Sunshine)	165

Guide ID	Name	Views
736243	Communication Research Guide	153
861343	Digital Humanities	150
736215	Music Research Guide	149
736223	Design Research Guide	141
736225	Biology Research Guide	138
736339	Scopus Database Tutorials	138
1129384	Faculty Guide to Library Services	136
1178488	Sociology: SOC 310 Research Methods (Barmon)	126
1164226	Literature Research Guide	122
1120645	Business: BUS 581 Graduate Special Project	119
886065	Entrepreneurship Research Guide	114
1213400	African-American Studies: AFAM 110 Introduction to African-American Studies	114
1237001	Mental Health Awareness	105
757431	Citation Analysis for Promotion & Tenure	104
879542	Videos LibGuide	103
736226	Art, Art History & Architecture Research Guide	99
736234	Physics, Earth Science, and Astronomy Research Guide	95
954617	Sociology: SOC 412	90
736287	News & Current Events	80
1131253	Writing: WRT 105/110 Introduction to College Writing (Egan)	80
736232	Chemistry Research Guide	78
736221	World History Research Guide	77
736231	Management Research Guide	77
1077266	Citation Managers	75
1182580	Honors: HON 440 Writing and Research II (Pozorski)	74
1155011	Educational Leadership and Instructional Technology: EDL 710 The Study of Human and Organizational Learning	73
1182524	Burritt Library Resource Guide for Writing Center Tutors	73
1077440	Business: BUS 598-HY Special Topics in Business	72
736253	Consumer Health Resources LibGuide	70
736256	Sociology Research Guide	70
736322	State and City Information and Statistics	70
1103972	Elihu Burritt Library LibGuide Standards and Best Practices	70
1231860	Association for the Study of Connecticut History Conference 2022 - Teaching History with Courage	70
1012911	Writing: WRT 110/105 Introduction to College Writing (Jarvis)	69
967747	Counseling: CNSL 520 Professional School Counseling I	64
736219	Marketing Research Guide	63
736315	Writing: WRT 110/105 Introduction to College Writing	63
1127523	Psychology: PSY 301 Research Methods in Psychological Science I (Blau)	63

Guide ID	Name	Views
1100116	Women, Gender and Sexuality Studies Research Guide	61
736312	Education: ED 598 Introduction to Research in Education	60
736306	Counseling & Family Therapy Research Guide	59
817404	Board Game Collection	59
736323	Government Documents	57
736259	Storytelling and Folktelling Research Guide	56
1212479	Digitization Services for Archival Materials	56
1084328	Writing: WRT 110/105 Introduction to College Writing (Johansson)	55
736240	U.S. Politics and Elections	53
1080106	Writing: WRT 202 Intermediate College Writing	53
736235	Geography and Tourism Research Guide	52
736247	Women and Politics	52
736298	Open Access	52
1002557	Humanities, International Studies: HUM 230/IS 230 Topics in International Studies	51
1082088	Writing: WRT 110/105 Introduction to College Writing (Verge)	47
1204129	Native Land Acknowledgement at CCSU	46
1070782	Asian American Pacific Islander Heritage books	45
736316	Innovation Course Research Guide	44
1218102	Communication: Comm 336 Media Literacy	44
998567	History: HIST 490 (Mahony)	42
736241	Literature Research Guide	41
736254	Physical Education, Human Performance, Athletic Training, and Sports Medicine Research Guide	40
736216	Computer Science Research Guide	39
736237	Government Documents and Information	38
1049265	Race & Racism Reading List	38
736238	Social Work Research Guide (old)	35
1125115	Geological Sciences: GSCI 100 Search in Geological Sciences	35
1159651	TRiO Library Guide	35
736244	World Politics Research Guide	33
1042284	New to CCSU? Start Here!	32
995306	Geological Sciences: GSCI 223 (Wizevich)	29
1012035	Virtual Library Services During Emergency Campus Closure	29
1076527	Mathematics: MATH 412 Elementary Mathematical Methods (Jones)	28
1078012	English, Cinema Studies: ENG/CINE 460 Shakespeare and Film	27
1084042	Gerontology: GERO 500 Current Perspectives in Gerontology	26
736341	Textbook Collection at Burritt Library	23
914868	Human Library Event	22
917141	Counseling: CNSL 525 Multicultural Counseling Research Guide	22
1185813	Elihu Burritt Library Impact: Dashboard	19

1216183	Subject Guide Template	19
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Guide		
ID	Name	Views
1216457	Latin American, Latino and Caribbean Center (LALCC) - Mentor Mondays- Elihu Burritt Library	19
736297	Copyright, Fair Use & Creative Commons Licensing for Faculty	13
1238597	Sol LeWitt Sculpture	12
1197674	LSC-150 Tutorials and Videos	11
736314	FYE Information Literacy Online Tutorials	10
842346	Elihu Burritt Library LibGuides Standards and Best Practices (Retired)	9
1167574	Journalism Research Guide	7
736283	Kindles	6
736218	American History Research Guide (Old)	5
966704	Writing: WRT105/110 (Olson)	4
997122	LSC150 Course Design	3
537623	Test Guide	2
736337	Students' Information Literacy Self-Guided Tutorials	2
1241737	[Deleted]	2
1018735	Writing: WRT 110/105 Introduction to College Writing (Arruda)	1

Cataloging/Metadata and Collection Management

Cataloging and metadata management workflows for ISAR are continuously under review and development as Ex Libris continues to update the ILS. The Catalog Librarian continues to keep abreast with the latest policy changes, and possible future changes, for content standards and metadata schemas, as well as for technological innovations in the field. This knowledge contributes to promoting the discovery and use of the Library's resources and, in turn, strives to create an optimal user experience for student success.

Cataloging / Metadata Guidelines and policies actively in use:

- *Resource, Description, and Access (current and proposed versions)*
- *Library of Congress Classification*
- *Library of Congress Subject Headings*
- *Library of Congress Genre/Form Terms for Library and Archival Materials*
- *NACO Policies and Guidelines*
- *Library of Congress-Program for Cooperative Cataloging Policy Statements*
- *MARC21 Format for Bibliographic Data*
- *MARC21 Format of Authority Data*
- *OCLC Bibliographic Formats and Standards*
- *OCLC RDA Policy Statements*
- *Dewey Decimal System*

Collections processed:

- Reference
- Media (DVDs, CDs, CD-ROMs, etc.)
- General Collection (Physical) – Purchased and Gifts
- CCSU Theses, Dissertations, Special Projects
- Italian Resource Center
- Music (CDs & Scores)
- Curriculum Laboratory
- Latin American, Latino, and Caribbean Center

Systems in use:

- OCLC – Connexion, WorldCat
- Ex Libris – Alma, Alma Digital, Primo
- Connecticut Digital Archive

General and Reference Collections:

Cataloging continued to add resources, both gifted and purchased in physical format, to these collections throughout the year. Items were withdrawn, as needed.

- Number of titles cataloged: 580
- Number of items processed and added: 658

CCSU Theses, Dissertations, and Special Projects

Cataloging continued to provide access to these valuable, in demand CCSU resources for both in-house and Internet use in WorldCat, CentralSearch, and in Alma Digital. This year 98% of the digital, full text documents submitted are available via the Internet, while 2% of the digital, full text documents are only accessible to the CCSU community (per the authors' request). Plan A theses and dissertations are also made available in the library's collection in print format. All non-Plan A documents submitted are cataloged and processed in digital format only.

Doctor of Nurse Anesthesia Practice (DNAP)

In 2021, working together with the Doctor of Nurse Anesthesia Practice (DNAP) program, the library expanded its digital archive to include the DNAP Scholarly Projects. These projects are only available in digital format.

Although Graduate Special/Capstone Projects (digital only) have been added to the library's collection since 2008, contributions have been lagging in recent years. With interest from the Graduate Studies Office and with the Library Director's permission, the submission process was restarted in spring 2022.

Doctoral Dissertations & Projects:

- Dissertations (print and digital) cataloged and processed: 21
- DNAP Scholarly Projects (digital) cataloged and processed: 31

Graduate Projects:

- Theses (print and digital) cataloged and processed: 38
- Special Projects (digital) cataloged and processed: 2

Undergraduate Honors Theses & Research Awards:

- Honors Theses (digital) cataloged and processed: 30
- Elihu Burritt Library Research Award (digital) cataloged and processed: 1

New Digital Titles and Collections:

Working with the Acquisitions Librarian and the Digital Resources Librarian, Cataloging processed and added **2** digital titles to Alma Digital.

The purchased MP4 audiovisual file, *Sisters with Transistors*, was cataloged, processed, and added to Alma Digital with streaming access for the CCSU community.

Open Educational Resources:

With permission from the author, the first CCSU Open Educational Resource document was cataloged, processed, and added to the Alma Digital collection, OER – Open Educational Resources.

Latin American, Latino, and Caribbean Center:

After residing in another campus location for several years, the Latin American, Latino, and Caribbean Center relocated back to the library in 2021. With agreement by the Center and Library Directors, it was decided that the library would catalog and include the Center's collection in WorldCat, CentralSearch, and Alma Digital. Although the cataloged items are searchable in the catalog, the items will remain the property of the Center. The collection currently has a 40% overlap with titles already available in the library's general collection therefore making 60% of the titles unique and new to the catalog. The Catalog Librarian is grateful for the assistance of the LALCC student workers who performed the physical processing for each volume.

- Number of titles cataloged: 701
- Number of items processed and added: 736

Curriculum Lab

Cataloging was pleased to assist with the processing of the gift collection from The Ana Grace Project. These items were added to the newly formed Diversity Collection in Alma Digital. Other items were added to the Diversity Collection, as appropriate.

- Number of titles cataloged: 224
- Number of items processed and added: 244
- The Ana Grace Project gift items: 59
- Diversity Collection items: 98

NACO Contribution:

The department is proud to maintain their membership in NACO (Name Authority Cooperative Program, via the Library of Congress's Program for Cooperative Cataloging) and contribute records to this international endeavor via the NACO Connecticut Funnel.

- Authority records contributed: 134

Interns:

Cataloging welcomed SCSU Library School interns, Janelle Gaudet (spring 2022) and Erin McGowan (summer 2022). The interns learned about and/or observed all the functions relating to our cataloging procedures and workflows, catalog systems and maintenance, and digital repositories. At their request, Ms. Gaudet did some limited copy cataloging for the Latin American, Latino, and Caribbean Center collection; Ms. McGowan did some limited copy cataloging for the Latin American, Latino, and Caribbean Center collection, some original cataloging for the CCSU Theses, Dissertations, and Scholarly Projects collection, and created two NACO records.

Rush Processing:

Requests for rush cataloging were processed as they were received.

- Rush catalog requests processed: 36 titles

Book and Media Repairs:

Book repairs include minor cover and page attachments, replacement of call number labels due to faded type, replacement of missing call number labels, replacement of missing barcodes, creation/update of bibliographic or item record, etc. Media repairs usually involve the replacement of a broken/cracked case, replacement of a barcode, or the creation/update to the bibliographic or item record. Any repairs deemed beyond the skills of the Catalog Librarian are referred to the Acquisitions Librarian for rebinding, replacement, or withdrawal.

- Total book and media items repaired: 249 items

Italian Resource Center

The Italian Resource Center promotes and supports the teaching of Italian in Connecticut, thanks to a Partnership among the Consulate General of Italy in New York, the Connecticut State Department of Education, and Central Connecticut State University, in collaboration with the Italian American Committee on Education (IACE), which sponsors and supervises its activities. The Center is equipped with books, multimedia materials, and cultural resources indispensable to the teaching and diffusion of the Italian language and culture. It regularly organizes professional development workshops for teachers of Italian in Connecticut, and other educational, cultural, and social activities related to Italy. While records for many of the titles meant for the Italian Resource Center are present in the OCLC WorldCat database, the language of cataloging for these records is—for the most part—Italian. As a result, we often must create original English-language records for many of the titles in the collection.

This year, a review of the collection by Access Services and the Center produced a significant number of audio tapes and video cassettes to be withdrawn from the collection. Cataloging worked to withdraw the records from the catalog and Connexion, as well as to physically process the items for removal.

- Number of titles cataloged: 31
- Number of items processed and added: 38 Number of withdrawals processed: 111

Deaccession Projects

Government Documents:

This year, the remainder of the government documents that were waiting to be withdrawn before the pandemic shutdown were processed. The item count for these withdrawals only reflects the items removed from the repository. A significant number of documents did not have a barcode and therefore were not in the repository. These documents still needed to be manually searched by SUDOC number in Connexion to ensure that the library's holding symbol, if present, was deleted.

In spring 2022, with the assistance of the Access Services Librarian and the Acquisitions Librarian, and guidance from the Connecticut State Library, the deaccessioning of government publications resumed.

Other Deaccessioning Projects:

Other large deaccessioning projects included the Reference collection (resumed from pre-shutdown) and the Italian Resource Center.

The withdrawal process involves the removal of the bibliographic record and its inventory from Alma, removal of the library's holding symbol from OCLC's Connexion master record, and the processing of the physical item for removal.

- Government Documents items withdrawn: 1,156 Reference items withdrawn: 249
- Italian Resource Center items withdrawn: 111 Curriculum Lab items withdrawn: 1
- General Collection items withdrawn: 134

Authority Control Processing

ISAR continues to maintain monthly authority control processing for CCSU bibliographic records in Alma. Although most of the authority control processing in Alma is automated, there is still a need for close manual oversight and troubleshooting. In addition, some authority processes fall outside the scope of the Alma Authority Control Task List and must be conducted manually.

Physical Collection Statistics : July 1, 2021 – June 30, 2022 : Summary

Number of Volumes Added

General and Reference Collections	658
Curriculum Lab	244
TOTAL	902

Number of Titles Added

General and Reference Collections	580
Curriculum Lab	224
TOTAL	804

Number of Gift Volumes Added

General and Reference Collections	482
Curriculum Lab	102
TOTAL	584

Value of Gifts Added

General and Reference Collections	\$10,990
Curriculum Lab	\$2,525
TOTAL	\$13,515

Number of Volumes Withdrawn

General and Reference Collections	384
Curriculum Lab	1
Government Documents	1,156
TOTAL	1,541

Physical Collection Statistics : July 1, 2021 – June 30, 2022 : Summary

Physical Collection by Format

Format	Number of Items
Audio, CD	6
DVD	26
Books – Hardcover	489
Books – Paperback	379
VHS Tape	2
TOTAL	902

Withdrawals (LC): July 1, 2021 – June 30, 2022

Format	Number of Items
Books	133
DVD	1
Books – Reference	249
VHS Tape	1
TOTAL	384

Other Collection Statistics : July 1, 2021 – June 30, 2022 : Summary

(Counts not included in the Physical Collection Statistics)

Italian Resource Center

- Number of volumes added 38
- Number of titles added 31
- Number of titles withdrawn 111

Latin American, Latino, and Caribbean Center

- Number of volumes added 736
- Number of titles added 701

CCSU Dissertations, Theses, and Special Projects

- Number of volumes and titles added 123

OER – Open Educational Resources

- Number of volumes and titles added 1

Unspecified collection

- Number of volumes and titles added 1

ISAR Active Collection Count : Physical Collection : June 30, 2022

CCSU Theses/Dissertations, Curriculum Lab, General Collections, Government Documents, Italian Resource Center, Latin American Latino and Caribbean Center, Reference

Num of Items (In Repository)	Material Type	Location Name	Num of Titles (In Repository)
41	Book	Cataloging/Metadata	38
3034	Manuscript	CCSU Theses/Dissertations	3000
33	Game	Circulation Desk Games	32
30261	Book	Curriculum Lab	27481
57	CD-ROM	Curriculum Lab	55
138	DVD	Curriculum Lab	99
1	DVD-ROM	Curriculum Lab	1
3	Game	Curriculum Lab	3
41	Graphic	Curriculum Lab	41
507	Issue	Curriculum Lab	103
307	Kit	Curriculum Lab	69
2	Manuscript	Curriculum Lab	2
10	Map	Curriculum Lab	10
83	Music Score	Curriculum Lab	73
4	Realia	Curriculum Lab	3
51	Sound Recording	Curriculum Lab	51
1	Transparency	Curriculum Lab	1
294	Video cassette	Curriculum Lab	243
24837	Book	Government Docs	24392
97	Graphic	Government Docs	97
2491	Issue	Government Docs	2203
4	Kit	Government Docs	4
4	Manuscript	Government Docs	3
215	Map	Government Docs	205
1	Microfiche	Government Docs	1
1115	Microform	Government Docs	1111
883	Unknown	Government Docs	805
2	Video cassette	Government Docs	2
2095	Book	Italian Resource Center	1558
50	CD-ROM	Italian Resource Center	26
232	DVD	Italian Resource Center	204

1	Game	Italian Resource Center	1
163	Issue	Italian Resource Center	38
2	Kit	Italian Resource Center	2
1	Manuscript	Italian Resource Center	1
55	Sound Recording	Italian Resource Center	39
3	Transparency	Italian Resource Center	1
12	Video cassette	Italian Resource Center	8
714	Book	Latin American, Latino, and Caribbean Center	683
21	Issue	Latin American, Latino, and Caribbean Center	17
1	PhD Thesis	Latin American, Latino, and Caribbean Center	1
3	Audio cassette	Media Stack 2	3
1	Blu-Ray	Media Stack 2	1
111	Book	Media Stack 2	89
82	CD-ROM	Media Stack 2	70
1923	DVD	Media Stack 2	1740
1	DVD-ROM	Media Stack 2	1
4	Kit	Media Stack 2	3
1	Map	Media Stack 2	1
12	None	Media Stack 2	10
143	Sound Recording	Media Stack 2	140
2014	Video cassette	Media Stack 2	1555
2	Book	Music Stack 4 Boxed CD	1
1030	Sound Recording	Music Stack 4 Boxed CD	966
3	Book	Music Stack 4 CD	3
5073	Sound Recording	Music Stack 4 CD	4582
196	Sound Recording	Music Stack 4 LP	193
1	Book	Music Stack 4 Media	1
1	CD-ROM	Music Stack 4 Media	1
91	DVD	Music Stack 4 Media	88
1	Sound Recording	Music Stack 4 Media	1

221	Video cassette	Music Stack 4 Media	158
4	Book	Music Stack 4 Min. Score	4
1480	Music Score	Music Stack 4 Min. Score	966
186	Music Score	Music Stack 4 Oversize	178
41	Book	Music Stack 4 Score	34
4	Issue	Music Stack 4 Score	1
1	Master Thesis	Music Stack 4 Score	1
2010	Music Score	Music Stack 4 Score	1689
2	Sound Recording	Music Stack 4 Score	2
6150	Book	Reference	3974
668	Issue	Reference	137
51	Map	Reference	51
1	Music Score	Reference	1
692	Book	Stack 1 - Oversize	602
43666	Book	Stack Level 1	40371
1	Issue	Stack Level 1	1
2	None	Stack Level 1	2
28	Book	Stack Level 2	27
5	DVD	Stack Level 2	5
483	Map	Stack Level 2	481
45273	Book	Stack Level 3	41538
59	Map	Stack Level 3	58
113385	Book	Stack Level 4	108261
7	Issue	Stack Level 4	4
3	Sound Recording	Stack Level 4	3
85096	Book	Stack Level 5	76539
71271	Book	Stack Level 6	65919
1	DVD	Stack Level 6	1
3	Issue	Stack Level 6	1

Total Volumes: 449,354

Total Titles: 413,165

Systems Management

As Alma and Primo are continuously updated throughout the year, ISAR staff continued to devote considerable time and effort for management of these systems, both at the local and consortial levels. ISAR staff continued to actively serve on a variety of CSCU-wide teams: Sharon Clapp (Primo/Discovery Expert Team and Systems and NetworkZone Expert Team), and Dana Hanford (Resource Management Expert Team and Systems and NetworkZone Expert Team).

System administrative functions performed by the Catalog Librarian over the past year included: troubleshooting failed FindIT publishing jobs, updated Alma user roles and configurations, created workflow procedure for correcting image links in Connexion and exporting the updated record to Alma (at the request of Special Collections), review of SAML procedures, conducted security access reviews and submission of data privileges, conducted the annual Library Automation Perceptions Survey, reviewed and removed obsolete Connexion accounts, installed the ISAR RFID antenna and software (with assistance from Access Services and IT), reviewed and updated Alma location codes, created shelf list reports, created statistical reports, created overlap analysis reports.

As time permitted, on-going data clean-up projects included: review and correction in the holding record and on the physical item of Library of Congress Classification Cutter "N4" for Elements in the Population, and review and correction of MARC21 "GPub s" coding within the Connexion record and Alma.

MakerSpace

Since the campus shutdown in March 2020, the MakerSpace has remained closed. The operating status of the two Makerbots is currently unknown. As of March 2020, the aging Makerbots were operating with difficulty. Gratefully, the student worker at the time was able to perform limited troubleshooting to make the machines operational.

Digital Materials Management

Migrating Special Collections & Archival Materials

As time permitted, the Catalog Librarian continued to migrate former CONTENTdm collections to the Connecticut Digital Archive (CTDA). The migration of the *GLBTQ Archives* remains on hold pending publisher interest in this collection. The migration of *CCSU Student Publications* and *Polish American Pamphlets* was put on hold in favor of migrating *Treasures from Special Collections*. In 2021, special collections librarian, Ewa Wolynska, priority ranked titles from *Treasures from Special Collections* into three categories. The first priority titles have been migrated into the CTDA. The second priority titles are currently in the process of being migrated.

Migrating Collections Status:

CONTENTdm Collection Name	Alma Digital	MediaSpace	CTDA	Other	Migration Completed
CCSU Theses, Dissertations, Special Projects	X				YES - 2019-20
O'Neill Archives Oral Histories	X	X			YES - 2019-20
Veterans History Project				X	YES - 2019-20
Modern Language Oral Histories	X	X			YES - 2019-20
Polish Posters			X		YES - 2020-21
GLBTQ Archives	X	X			(On Hold)
CCSU Student Publications			X		(In Progress - On Hold)
CCSU Student Publications - Yearbooks			X		YES - 2020-21
Polish American Pamphlets			X		(In Progress - On Hold)
Treasures from Special Collections					
Priority 1 Titles			X		Yes - 2021-22
Priority 2 Titles			X		In Progress
Priority 3 Titles					On Deck

Alma Digital

The chart below exhibits the number of digital file views and downloads for the library’s digital collections in Alma Digital for fiscal year 2021 – 2022.

Collection Name	Num of digital file views	Num of digital file downloads
DNAP Scholarly Projects	59	2
Ed.D. Dissertations	349	14
GLBTQ Archives	132	0
Modern Language Oral Histories	25	1
OER - Open Educational Resources	27	1
Graduate Special Projects	69	0
Graduate Theses	762	36
EBL Research Awards	125	12